



NITHIN THOMAS

Mechanical Engineer

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PROFILE SUMMARY

To work for a progressive organization in a highly motivating and challenging environment that provides the best opportunities to grow, and utilize my potential to achieve the organization's goal while achieving my personal goals.

WORK EXPERIENCE

DOCUMENT CONTROLLER – ALGHANAH GROUP WLL

PROJECT NAME : AMERICAN INTERNATIONAL SCHOOL, BAHRAIN

CONSULTANT NAME : GULF HOUSE ENGINEERING

[JULY 2019 to Present]

- To maintain shop drawings file, material approval files, General document files.
- Prepare material approval transmittals, shop drawing transmittals,
- Facilitated submission of all documents to respective departments
- Maintain tracking sheets of material approvals, shop drawings, General documents
- To make daily reports and monthly progress reports.
- Ensured adherence to established operating procedures during documents submission.
- Implemented submission of all documents within time and quality parameters.
- Responsible to process all submittals and input into the system
- Prepare list of drawings and revised drawings index.

HVAC ENGINEER – ADHARI INSTALLATION, SANAD

PROJECT NAME : BURJ AL SAYA, BUSAITEEN

MAIN CONTRACTOR NAME : ALGHANAH GROUP WLL

CONSULTANT NAME : GULF HOUSE ENGINEERING

[March 2019 to July 2019]

- To supervise installation of indoor and outdoor units.
- To maintain material supply based on requirements.
- Make sure that pipings are done according to the drawings
- Study and explain drawings to technicians.
- Manage team with good support.
- To make changes as per client requirements.
- Co-ordinate with technicians in order to finish work on time.

SALES EXECUTIVE – MINOVA LIFE SCIENCES PVT LIMITED, BENGALURU

[May 2018 to Jan 2019]

- To interact with clients and educate them about the brand in order to promote sales.
- Conduct workshops to promote and convince the brand.
- To maintain good relations with customers.
- To solve customer problems by replying through telephonic conversations and e-mail.
- To prepare daily sales report and purchase entry.
- Promote brand through Instagram and other social networking sites.

MATERIAL ENGINEER – BAATS STEEL INDUSTRIES, MADURAI

[December 2016 to December 2017]

- Prepare material status reports, material forecasts, consumption reports and material reconciliation status.
- Co-ordinate with operators to ensure uninterrupted availability of materials as per action plans and alert production department about any likely gap in material availability.
- Prepare material reconciliation report as per the contract for company issues materials and revise as per company comments.
- To provide necessary reports, records and information to production department covering all aspects of procurement, storage, issue and consumption of project materials.
- Ensure that all materials are recorded in the computer for easy reference and traceability.
- Ensure all equipment/Machinery received from vendors, before erection are properly stored in allocated area and protect them from adverse weather conditions.

PRODUCTION ENGINEER –PRECISION AUTOWARES PVT LTD, AHMEDABAD

[October 2014 to October 2016]

- Preparation of monthly production plan.
- To monitor the daily production output levels to identify deviations from the pre-set plan and take corrective measures.
- To manage the inventory and keep track of all movements of materials to and from the production facility.
- To co-ordinate with purchase department on matters concerning inventory replenishment.
- Keeping maintenance staff posted regarding measures to be taken for maintenance of machinery.

TRAINEE ENGINEER – HLL LIFECARE LIMITED, TRIVANDRUM

[June 2013 to November 2013]

- Breakdown and preventive maintenance of utility equipment like boilers, chillers, Air Handling Units (AHU), Compressors, Dehumidifiers, Forklifts, and Diesel Generators.
- Inspection of dipping tank temperature and steam line return pressure.
- Detailed drawing and modification in chilled water lines, condensate recovery and steam lines.
- Proficiency in SAP works like consumption reports, material indenting and stock detail analysis, reservation of materials, preventive & breakdown maintenance closing and creating bill of materials.

- Spare preparation and overhauling of process pumps, steam traps, blowers, gearboxes, agitators etc.
- Keeping the records of all maintenance & repair works to ensure quality in Mechanical engineering departments, related to QMS & SHE.
- General awareness of production process and organization structure

EDUCATION

Course/ Class	Institution	University	Year of Passing	GPA/Marks
Bachelor of Engineering- (Mechanical)	Karpaga Vinayaka College of Engineering & Technology, Chennai	Anna University, Chennai	2012	7.1 CGPA- (First Class)
Higher Secondary (Computer Science)	Don Bosco Higher Secondary School, Puthupally.	Kerala State	2008	86% (Distinction)

CERTIFICATIONS

- SAP – Inventory Management.
- Diploma in MEP.
- SolidWorks (F+A).
- American Society for Non- destructive Testing (ASNT) – Level 2.

SKILLS

- Excellent analytical & problem-solving skills.
- Maintains a managerial skill with powerful, positive & can-do attitude.
- Exceptional organizational & time-management skills.
- Strong leadership & communication skills.
- Ability to work in a team and independently.
- Follows focused & systematic approach to achieving targets.
- Sound command over English, Malayalam, Hindi, & Tamil languages.
- Ability to quickly adapt to challenging work environments.
- Great attention to detail.
- Proficient in MS Office applications (MS Excel, MS PowerPoint, & MS Word).
- Willingness to travel
- Ability to handle multiple tasks and responsibilities in a deadline oriented environment.
- Strong negotiation skills and convincing power.
- Ability to understand project and project management disciplines.
- Ability to understand and accept diverse backgrounds of colleagues and clients.
- Ability to analyse complex data giving relevant results.

PERSONAL DETAILS

- Father's name: Thomas V Markose
- Date of birth: 01-05-1990
- Passport no: K8007787
- Nationality: Indian
- Marital status: single
- Hobbies: Music, movies, reading.
- Strengths: Adaptable ,good communication skills, smart working, Analytical skills, negotiation skills
- Languages: English, Hindi, Tamil, Malayalam.