

# Oommen Cherian

Flat No: 22, Building No: 138,  
Road No: 2901,  
Block No: 929, Riffa,  
Kingdom of Bahrain



## CAREER OBJECTIVE

I would like to work in an organization where I can put my skills into practice, build up on my core competencies, and gain an experience that would offer me responsibilities to enhance the value of the company. To grow in an ethical organization with the experience in Accounts and Customer Relations, and with my enhanced educational, strategy and management skills to help achieve the long term goals of the company. I would like to use my potential and sense of obligation for the benefit of the organization.

## EDUCATION

- **MBA at Rajagiri School of Management, Kochi (MG University)**, (2006-'08) with dual specialization in Finance and Marketing.
- **CA Articleship (Institute of Chartered Accountants of India)** at M/s Philip & Mathew, Chartered Accountants, Trivandrum
- **B.Com from Mar Ivanios College, Trivandrum (Kerala University)**.
- Pre-Degree from Mar Ivanios College, Trivandrum (Kerala University).
- Std 10 from St Thomas Residential School, Trivandrum (ICSE).

## RESEARCH INTERESTS

- Done a project on the Satisfaction level of GPRS subscribers of Idea Cellular Limited, Ernakulam and Thrissur Divisions, Kerala Circle
- Done a Dissertation on Impact of Customer Satisfaction, Service Quality and Perceived Value on Post-Purchase Behaviour – special reference to subscribers of Idea Cellular Ltd, Kerala Circle.

## WORK EXPERIENCE

Employer	Designation	Period	Key achievements
Presently working in a transport company in the Kingdom of Bahrain	Sr. Accountant	May, 2017 – Present	Preparation of Receipts & Payments, Bank Reconciliation, Handling the Accounts Receivables & Accounts Payables, Verification of Tax Invoices, Correspondence with the clients, Preparation of quotations including cost

			calculations, Handling of monthly Payroll, Client presentations, VAT compliance
Radius World Wide	Asst. Manager – Management Accounts	Oct, 2014 – April, 2017	Handling accounts of International clients, Preparation of Final Accounts for the clients, Handling Payroll of those clients, Handling the team members efficiently so that the company objectives are achieved prudently
IBM India	Asst. Manager Sales & Operations	Nov, 2011 – Oct, 2013	Handling the team in such a way that the customer grievances are reduced, Giving a faster resolution to the complaints received
Euroblast Middle East LLC	Asst. Manager – Accounts	Dec, 2010 – Sept, 2011	Preparation of Receipts, Payments, Handling bank transactions, Help the auditors in Final Accounts, Coordinating with the Head Office
Muthoot Finance Ltd (NBFC)	Asst. Manager	Sept, 2009 – Dec, 2010	Book keeping, Handling the accounts of the branch, Handling HNI customers, Handling banking activities, Handling Loans & advances, Basic accounting concepts, Excel applications
Insieme Cooperative Society	Accountant (Part Time)	2002 - 2005	Maintenance of Books of Accounts, Preparation of Receipts & Payments Account, Income & Expenditure Account and Balance Sheet
CA Articleship at M/s Philip & Mathew, Chartered Accountants	Article Clerk	1999 - 2002	Assisted in Statutory Audits, Concurrent Audits, Expense Audits, Finalization of Accounts, Income Tax Computations for individuals

- Working as Sr. Accountant in a transport company in the Kingdom of Bahrain
- Worked as Assistant Manager/Supervisor (Management Accounts) at Radius World Wide, Mumbai
- Worked as Assistant Manager (Sales & Operations) at IBM India, Mumbai. (2011 to 2013)
- Worked as Assistant Manager – Accounts at Euroblast LLC, Dubai for one year.
- Worked as Article Clerk at Philip & Mathew, Chartered Accountants, Trivandrum.
- Assisted in the Statutory Audit of Punjab National Bank, Main Branch & MG Road Branch, Trivandrum, UTI Mutual Funds, Trivandrum & Pathanamthitta
- Assisted in the Concurrent Audit of Central Bank of India, Rishimangalam Br, Trivandrum
- Assisted in the Expense Audit of District Collectorate, Trivandrum.
- Worked as Accountant (Part Time) for Insieme Cooperative Society, Trivandrum. (2002 to 2005)

#### EXTRA-CURRICULAR ACTIVITIES AND ACHIEVEMENTS

- Representative of the Business Line Club at Rajagiri School of Management, Kochi.
- Member, Magazine Editorial Committee at Rajagiri School of Management, Kochi.
- Coordinator during the Rajagiri Management Fest, Inflore - 2006 and Inflore - 2007.
- Passed the Business English Certificate course conducted by University of Cambridge ESOL Examinations, Chennai. (Passed with Excellence)
- Member, Kerala Management Association.
- Sify certified Supply Chain Management Professional.

### **LANGUAGES KNOWN**

- English, Malayalam, Tamil, Hindi, Marathi

### **HOBBIES**

- Travelling, Driving, Reading, Drawing, Singing, Listening to music, Playing musical instruments
- Countries travelled: India, Germany, United Arab Emirates, Qatar

### **STATUTORY DOCUMENTS**

Driving License (India): **Yes**

- Two wheeler
- Four wheeler

### **WORK ACHIEVEMENTS**

1. Ability to handle accounts up to finalization.
2. Handled different types of international clients.
3. Good knowledge of Microsoft Word/Excel/PowerPoint.
4. Excellent skills for communication in English (Written and spoken).
5. Good at giving client presentations using MS PowerPoint.

### **REFERENCE**

**K George Philip, FCA**

Chartered Accountant

Partner, M/s Philip & Mathew,

Museum-Nandavanam Road,

Trivandrum-695 033

Phone No: +91 (471) 320-6772 (Office)

I hereby declare that all the details furnished above are true to the best of my knowledge and belief.

**Place: Riffa, BH.**

**Date:**

Scan QR Code



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A handwritten signature in black ink, appearing to read 'Oommen Cherian', written over a horizontal line.

**Oommen Cherian.**