

RESUME

UMASATHEESH

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CAREER OBJECTIVE:

Seeking challenging assignments in Quantity Surveying to further experience and exposure.

A desire to lead Quantity surveyor team to successful fruition and a firm belief that a Quantity surveyor's involvement should provide value for money.

SUMMARY:

- A hard-working Quantity Surveyor with nearly four (4.5) years of experience in contracting Quantity Surveying practices; with pre and post contract exposure in Bahrain and India.
- Investigative and well organized, Enthusiastic self-learner who is contributing her utmost to the Employer and able to work on own initiative as well as a good team player, maintain high caliber in achieving quality targets.
- Fields of work includes Buildings, Civil & Infrastructure and MEP Services
- Areas of expertise include project procurement, tender and contract documentation, estimation of quantities and Dispute Resolution.
- Software Packages Familiar With - MS Office Word, Excel, Power Point, AutoCAD, Onscreen Takeoff, Internet and e-mail Applications.
- Well experienced in forms of contracts such as FIDIC forms, and JCT.
- Proven experience in using SMM7, POMI, and CESMM3 for measuring the building, MEP, & civil Engineering works.

QUALITIES AND SKILLS:

- Job Devoted and patient
- Excellent analytical ability
- Excellent ability to spot and solve problems of engineering nature
- Excellent interpersonal skills
- Positive attitude and the ability to work long hours
- Resistant to stress, able to focus for a long time on specific tasks

KEY NOTES

- B-Tech in Civil Engineering from KERALA UNIVERSITY
- HSC from State board
- SSLC from State board
- Auto CAD

- MS office& Excel

WORK EXPERIENCE:

Name of The Employer:

1. Dadabhai Construction (April 2019 – Present)

Position Held: Quantity Surveyor (Contracts Department)

Post Contracts

- Preparation & Submission of valuation and variations of the project to client and consultant
- Assist in post contract QS to coordinate with the clients and consultants to finalize variations.
- Preparation of Payment certificates, Work orders, Subcontract agreements
- Preparation and review of subcontractor documents
- Running bill making and submission

Pre-Contracts

- Quantity Take Off for all Civil elements (manually, A-CAD) based on pricing preambles and compiling the Tender Boq with description.
- Preparation of Tender Documents, Bill of Quantity & Ink tender documents and check arithmetical errors.
- Measurement, Analysis and Evaluation of the works in accordance with the conditions of contract
- Preparation of Bill of Quantities on design and construct contract in lump-sum price as per principle of measurement international
- Arranging for tenders from contractors and sub-contractors
- Any additional task assigned by superior / reporting head.
- Attend Site Visit.

2. Tamcon contracting company BSC (closed) (Dec 2016 – April 2019)

Position Held: Quantity Surveyor (Estimation Department)

- Preparation of Tender Documents, Bill of Quantity
- Measurement, Analysis and Evaluation of the works in accordance with the conditions of contract
- Preparation of Bill of Quantities on design and construct contract in lump-sum price as per principle of measurement international
- Arranging for tenders from contractors and sub-contractors
- Pre and post contract activities
- Rate analysis for the Item
- Procurement of subcontractors and material
- Preparation and review of subcontractor documents
- Preparation and submission of variations and agreeing with clients/Consultants
- Manage request for purchase and request for quotation process and ensure tender

3. Circle Construction (Bahrain) (Jan2016 – Dec2016)

Position Held: Quantity Surveyor

Job Responsibilities: As Quantity Surveyor

- Preparation of Tender Documents, Bill of Quantity

- Measurement, Analysis and Evaluation of the works in accordance with the conditions of contract
- Preparation of Bill of Quantities on design and construct contract in lump-sum price as per principle of measurement international
- Arranging for tenders from contractors and sub-contractors
- Pre and post contract activities
- Preparation of cad drawings
- Invoice preparation

4. Heera Constructions (Kerala-India) (May2015 - Dec2015)

Position Held: Quantity Surveyor

Job Responsibilities:

- Preparation of Bill of Quantities on design and construct contract in lump-sum price as per principle of measurement international
- Reconciliation of free issue materials.
- Maintain the vendor records.
- Estimation of quantities as per drawing
- Rate analysis of extra items.

PROFESSIONAL & ACADEMIC QUALIFICATIONS

- B-Tech in Civil Engineering from KERALA UNIVERSITY with First Class
- HSC from State board with Distinction
- SSLC from State board with Distinction
- Auto CAD with Distinction

TECHNICAL SKILLS:

- Auto CAD,2014
- Operating system: Windows 2000, Windows XP
- Well versed in Computers, using MSOffice 2010, MSWORD and EXCEL
- Language: C++
- Database: SQL

KEY SKILLS:

- Excellent Mathematical skills
- High level of professionalism
- Active listener
- Innovative & Creative
- Team player
- Confident
- Eye for detail
- Quick learner

PERSONAL QUALITIES:

- Natural leadership and team work skills
- Highly professional in managing meetings, communicating information, reaching to solutions and making agreements and compromises
- Excellent Engineering/infrastructure background with excellent computer skills

ACADEMIC PROJECT UNDERTAKEN:

Project: **GIS**

GIS Approach on chemical analysis of water

It is an easy way to understand the potable & non potable water in a particular region; it also gives the amount of Physical, Chemical, & Biological characteristics of water

A study on waste water is converted to potable water

Seminars

Capping of waste products (Based on vilappilsala garbage factory)
Fly ash as concrete

OTHER PROJECTS & TRAINING

- Three weeks project to study the various types of dam construction methods.
- Two weeks project to study structural analysis at construction sites with Heera constructions.
- Two weeks industrial training in Malabar cement factory

PERSONAL DETAILS:

Name	:	UMA SATHEESH KUMAR
Nationality	:	Indian
Languages Known	:	English, Hindi, Tamil and Malayalam
Date of Birth	:	17/05/1993
CPR	:	930528093
Marital Status	:	Married
Passport No	:	N5426332
Date of Expiry	:	16.12.2025
Driving License No	:	930528093
Date of Expiry	:	06.11.2024

Date: 06/07/2020

Place: BAHRAIN

Yours Sincerely

UMA.S