

Dear Sir/Madam,

Greetings of the day...!

I am writing to express my interest in the Housekeeping Supervisor position. I have nearly 7 years of housekeeping experience with five of those as a Housekeeping Supervisor. I am currently employed as a Housekeeping Supervisor with Ibis Seef Manama where I am responsible for overseeing a housekeeping staff of 15 employees.

I am highly organized and able to multitask well, my communication skills allow me to ensure everyone on my team is aware of their responsibilities. I am also personable and a good leader. I've been praised by members of my housekeeping staff for always being fair and making my expectations clear. I am confident that I possess the knowledge and abilities to perform the duties of the Housekeeping Supervisor exceptionally well.

I welcome you to contact me at your earliest convenience to further discuss my qualifications and look forward to hearing from you soon, thank you so much for your time and consideration.

Thanks & Sincerely,

Shweta Tandon