

Umer Sami

Date of Birth: 19/4/1996

Nationality: Pakistani

Phone: 33052686

E-mail Address: umersamiofficial@gmail.com

LinkedIn Profile: <https://www.linkedin.com/in/umer-sami-02199768/>

Education

- CFA Level I – CFA Institute, USA (90th Percentile) Jun 2019
- BS-Accounting & Finance – IBA, Karachi (CGPA: 3.14) Jan 2015 – Dec 2018
- Intermediate – Adamjee Govt. Science College, Karachi (Percentage: 77%) Aug 2012 – Jun 2014
- Matriculation – Metropolitan Academy, Karachi (Percentage: 89%) Aug 2010 – May 2012

Certifications

- NCCPL Certification of Introduction to Capital Markets and Associated Entities Feb 2018

Key Skills and Competencies

- Financial Statement Analysis
- Banking
- MS Office
- Financial Accounting

Professional Experience

Alig Trading and Maintenance Company W.L.L. (Muharraq Governorate, Bahrain) Sep 2020 – Present

Position: Accounts Manager

- Joined recently as accounts manager, responsible for recording all the business transactions of the company.

Pakistan Corporate Restructuring Company Limited (Karachi, Pakistan) May 2020 – July 2020

Position: Finance Intern

- Maintained records of data and documents of the newly incorporated company.
- Collaborated with the CFO for the preparation of Financial Statements and Bank Reconciliation Statement of the company.
- Prepared payment approval requests which were to be sent to CEO and CFO for approval.
- Coordinated with Admin Head for various admin and procurement related tasks.

Al Manzar Enterprises (Karachi, Pakistan) Jul 2019 – Apr 2020

Position: Finance Executive

- Prepared Financial Statements of the company.
- Collaborated with software engineer to design an accounting software for the company.
- Reached out to clients via calls to recover installment payments from them.

Meezan Bank Limited (Karachi, Pakistan)

Position: Corporate Banking Intern Jun 2017 – Aug 2017

- Prepared Credit Proposals for the customers, specifying the financing facilities being offered to them and any waivers / exceptions/ deferrals if necessary.
- Maintained and reviewed files of the customers, which were to be sent for internal audit.
- Collaborated with the risk department for the making of Sanction Advice.
- Coordinated with the relationship managers for the approval of several documents from other departments.