

As an experienced and highly skilled professional with 13 years of experience analysing sourcing opportunities and driving strategic to achieve business goals, I am confident that I will significantly contribute to the objectives of your organization as your next Procurement Specialist.

My career accomplishments demonstrate expertise in needs analysis, vendor and supplier relations, contract negotiation, cost reduction, and team leadership to facilitate improved financial performance and profitability. With experience in both domestic and international procurement, my additional skills in effective communication, problem solving, and relationship management allow me to excel in driving successful procurement executions and ensuring achievement of corporate objectives.

Consider the following highlights of my Candidature:

Working with iWorld Connect, Bahrain (A Division of Almoayyed Intl., Group) one of the major Authorized Premium Reseller (APR) of Apple Products and services in Kingdom of Bahrain having 2 retail outlets and managing the entire end to end procurement activities single handily.

Managing complete inventory of showroom requirement and placing the orders with vendors based on the sell-out reports.

As the new products launch date are fixed by Apple, making sure that the new products are available in the showroom at the right time.

Proficiency in various technical programs including Oracle, SAP, and ERP systems.

With my proven track record of managing strategic global sourcing and procurement, along with my demonstrated analytical expertise and my superior relationship building skills, I am positioned to exceed your expectations for this role and substantially benefit your organization. I look forward to discussing the position in further detail.

Thank you for your consideration.

Sincerely,

Yusuf Khan