

TARIQ RANA

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PROFILE

A versatile, analytical, methodical, and hard-working professional, with excellent expertise and skills in supply chain management, production planning and operations, gained over the last 22 years, with a practical, hands on lean approach. Strong Strategic planner, problem solver and persuasive leader, preserve to achieve best results, with highest standards. Willing to discover new ideas to practice effectively. Flexible person, looking for an opportunity, which will allow development, growth and make use of my existing skills.

KEY SKILLS

PRODUCTION PLANNING & OPERATIONS MANAGEMENT

- Weekly Capacity reviews based on the Future load (forecast & firm Orders).
- Responsible to best utilize the available capacities and ensure continuity of production & shipments flow.
- Analysis, preparation & Implementation of Weekly Production plans for Spinning, Weaving, Processing & stitching units.
- Monitoring of daily production for all of these production units, as per Production Schedules.
- Daily Production & Planning meetings with production managers for production related issues.
- Monitoring the daily and weekly shipments and related shipping issues, as per customer required ship dates.
- Coordination with US Offices (Marketing, Merchandising, and Customer service) for new orders & developments.
- Planning the necessary materials and components for continuity of production in accordance with the forecast and firm orders.

SUPPLY CHAIN MANAGEMENT

- Review & maintain the supply chain of Raw Material required for orders.
- Follow up of raw material requirements for new products, and running orders.
- Managing the purchasing function to ensure that material is purchased cost effectively and available for production when required.
- Planning delivery timetables and overseeing arrival of overseas shipments.
- Monitoring stock levels, & ensuring stores have enough stock to cover requirements.
- Overseeing the ordering process, and defining the re-order levels.

INVENTORY MANAGEMENT

- Responsible to maintain inventories levels aligned with the goals.
- Making strategies to achieve the Targets.
- Monitoring of Work in Process Inventories, through lean process flow.
- Maintaining the inventory health plots.
- Managing inventories of all the raw material and finished products.

LEAN MANAGEMENT

- Knowledge of Lean tools, Kaizen, 5Why, TQM, Just in Time, Value stream mapping, standard works, SMED etc.
- Overseeing process improvement, initiatives through system changes and process realignment.
- Successfully completed two projects for Six Sigma -Green belt and one project for Yellow belt levels.

QUALITY MANAGEMENT (QMS) CERTIFICATION AND AUDITING

- Analyzed the prevailing quality management system and improved to meet the customer requirements.
- Developed the procedures and process to meet ISO certification standards.
- Regular checkups and auditing of the processes to ensure real implementation.

- Worked on the continuous improvement of procedures and process, which helped to reduce the fall outs.
- Implemented the supplier and product evaluation process to improve the quality of material & supply chain.

MERCHANDISING & MARKETING

- Communication with customers for the Production orders, and product related requirements, and to provide updates on the order's status.
- Preparation of Internal order sheets, as per customer requirements, to provide production units
- To discuss the product specifications and customer requirement to processing & stitching units.
- To pursue the customer orders in production, and to ensure the product is being processed as per customer requirements.
- Did costing before finalizing prices, and also used to evaluate it with the actual costs after shipment.
- Maintained the customer orders files.
- Sampling for the new items & products as required by the customers.
- Handled customer complaints regarding the supplied products.
- Inspected quality of merchandise in line throughout production and prior to shipment
- Evaluated new and existing vendors for supplies requirements based on their technical and manufacturing capabilities

INFORMATION SYSTEM ANALYST

- Analyzed, designed, and deployed systems in the textile weaving unit, which synchronized all the areas from Yarn receiving to Cloth dispatched.
- Established the systems to provide better control over the production activities which resulted in controlling the wastage of valuable commodities like Yarn and cloth with the successful provision of accurate and desired results to Management.
- Worked for the ISO 9000 documentation for this unit.
- Responsible to maintain the daily M.I.S report, which includes, total production, A-grade production, capacity utilized etc.
- Used to prepare the monthly cost detail for the unit along with profit & loss statement.

EMPLOYMENT HISTORY

West Point Home, BAHRAIN	Group Manager Production Planning & Operations	(Sep 2013 – Present)
West Point Home, BAHRAIN	Manager Production Planning & Operations	(Dec 2006 – Aug 2013)
Manama Textile Mills, BAHRAIN	Manager Production Planning & Costing	(June 2005 – Dec 2006)
Sapphire Finishing Mills. Lahore, Pakistan	Account Executive (Merchandising)	(May 2004 – June 2005)
En Em Fabrics Pvt. Ltd. Faisalabad, Pakistan	Assistant Manager, Export Marketing	(Dec. 2000 – April 2004)
Arzoo International (Pvt.) Ltd. Faisalabad. Pakistan	Information systems officer	(Sep. 1998 – Nov. 2000)

EDUCATIONAL HISTORY

Masters in Business Administration (MBA)	University of South Asia, Lahore, Pakistan
Bachelor of Computer Science (BCS)	University of South Asia, Lahore, Pakistan
Bachelor of Science (BSC)	The University of Punjab, Lahore, Pakistan

ADDITIONAL CERTIFICATIONS

Lean Six Sigma – Yellow Belt	IASSC – Key Allaince Consultancy, Bahrain
Lean Six Sigma – Green Belt	Rochcom , Bahrain
Leadership & Problem solving Trainings	West Point Home in house (2-3 Days long) multiple Trainings.
Anti Bribery Course	West Point Home internal course & training, repeated once a year.

INTERESTS

Reading, Sports.

REFERENCES: Available on request.