

Mohammed Saleem PP
Adliya, Bahrain, Mob: +973 66688113



Highly trained Warehouse Store Keeper with years of experience in this work environment. Passionate about customer service with the track record to prove it. Eager to use the role of storekeeper to make the company successful for decades to come. Speaks fluent Arabic, Hindi, Indonesian, English, Tagalog and Malayalam.

WORK EXPERIENCE

General Storekeeper

Indomie Noodles, Jidda and Dammam, Saudi
(PAFL Saudi Arabiya)

12 years (06/2005 – 05/2017)

- Notify manager/supervisor of low stock levels in a timely manner
- Make periodical checks between records and actual stock and investigate any discrepancies and report to the Cost Controller immediately
- Check the price variance, if there is any difference, discuss with the Cost Control and Purchasing Manager
- Re – ordering of all storeroom items in time
- Maintaining necessary records with accuracy of information and should follow always FIFO method of issuing
- Review inventories for obsolete and slow-moving items and bring any such items to the attention of the Cost Controller for action
- Assist Cost Control in the monthly stock-taking

Production Helper

Indomie Noodles, Jidda, Saudi
(PAFL Saudi Arabiya)

5 years (06/2001 – 05/2005)

- Inspects work piece for defects (welds, paint imperfections, scratches, dents, etc.), determine non-conformance, and next step of production
- Performs other duties as directed by supervision
- Loading material on the machine, stacking finished material, and assisting crane operator

GENERAL STOREKEEPER

Sulaiman Mohamed Al Mouli Trading WLL, Muscat, Oman

4 years 01/1997– 04/2001

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- Re – ordering of all storeroom items in time

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- Assist Cost Control in the monthly stock-taking

SKILLS: Microsoft Navition ERP, MS Excel, Ms Word

LANGUAGES: Fluent Arabic, Hindi, English and Malayalam

EDUCATION: Industrial Training Center ITC Completed

DATE OF BIRTH: 11-11-1963

PASSPORT: Valid

VISA STATUS: Transferable Bahrain Visit Visa

STATUS: Available to join immediatley