

Yasser Mansoor AlSagheer

Accountant Officer



Objective

A challenging position in a progressive professional environment where I can share, apply, and extend my experience and skills for the benefit of the organization and my career growth.

Profile

- Detail-oriented and determined to exhibit a high level of performance and discipline
- Customer-focused and appreciate the increasing demand for customer satisfaction
- Hardworking and able to cope with high demand working environments
- Able to learn quickly, share information with colleagues.

Education and Qualifications

B. Sc.: Accounting – Business School

University of Bahrain – July 2016

High School: Secondary school certificate (Commercial stream)

Ahmed AlOmran Secondary Boys School – June 2009

Experiences

Customer Services Representatives – Electricity and Water Authority (Aug 2017 - May 2019)

(EWA is the only governmental utility provider company in Bahrain)

- Serving customers of EWA in the governmental service hub.
- Resolve problems of the customers and ensure requests are filled properly by end users.
- Communicate with back office team to ensure customers' requests are fulfilled.

Accountant – Winsoft Business Solutions (Aug 2017 – Sep 2018) Part Time

(Information technology company that provide business solution located in Bahrain)

- Worked on accounting software
- Record all receivables, payables, and all sales of products in the system
- Ended all transactions entries related to the sales
- Preparation on financial statement

Accountant (Trainee) - Ministry of Justice and Islamic Affairs (June 2016 – Aug 2016)

(A governmental ministry which is related to all activities that have relation to the justice and law enforcement)

Worked as an accountant in the underage department and conducted the basic accounting and auditing tasks.

Other Experiences

Barista in Starbucks - AlFuttaim Group (2015 – 2017)

Salesman in Majed AlFuttaim Group (Jan 2014 – Mar 2014)

Barista in Costa Coffee - Jawad Business Group (Jul 2009 – Dec 2009)

Summary of Skills

- Knowledgeable in computer applications such Microsoft Windows and Microsoft Office suite
- Excellent communication skills in both Arabic and English languages
- Extensive experience in customer facing role that can handle different type of customer service role
- Good report writing and documentation capabilities

Personal Details

Full Name: Yasser Mansoor Ali Mohamed AlSagheer

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