

# Abdulaziz Alaam

## Personal Statement

Motivated to learn new skills, knowledge, and culture while combining my skill to an efficient work production.

## Experience

### Relationship Management Trainee (Feb 2020 – Current)

#### Bahrain Development Bank

- Analyzing Financial Statements, Credit Risk Analysis, Preparing Loan Proposals & Memos.
- Data Entry, Documents Preparation, Communicating with Clients and Resolving Inquiries.

### Receptionist/IT Support/Stock Control (May – Nov 2018)

#### Playsy

- **Receptionist:** maintaining the store and assisting customers.
- **IT Support:** Ensuring all electronics in the shop are in working condition and fixing emerging problem.
- **Stock Control:** Coordinating with the suppliers to manage the products and preparing sales reports of product and services.

## Education

### Bachelor of Business: Banking and Finance (Sept 2015 – Feb 2020)

#### Bahrain Polytechnic

- Full scholarship granted by the Ministry of education for high school excellence.
- Studied general business, followed by 2 final years specialization in the field of Banking & Finance.
- **Alternative Dispute Resolution** and **Computer Systems** are elective subjects that was studies in support of personal interest

### Level 5 Diploma: Trading and Financial Markets Analysis (June 2019 – Aug 2019)

#### BIBF

- An intensified financial course held by **Amplify Team** on **trading** in both **derivatives** and **forex live markets**.
- Successfully completed the Diploma with **Distinction**.

## ACADEMIC ACHEIVEMENTS & PARTICIPATIONS:

First Place winner in “Who Wins the Million” Held by the Ministry of Education (2013).

Injaz Company Competition (2014).

Excellency & Scholarship accredited by the Ministry of Education (2015).

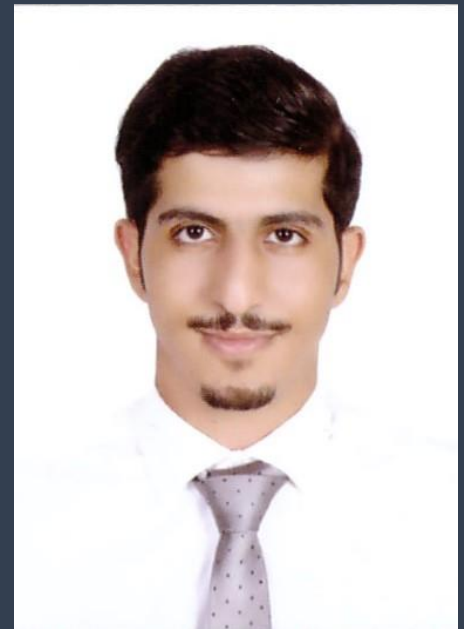
AWS Bahrain Summit (2017).

Fourth International Conference for a Euro-Mediterranean Community of International Arbitration (2017).

World Islamic Banking Conference (2018).

Ring the Bell for Financial Literacy (2019).

World Islamic Banking Conference (2019).



## Contact

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## Interests

- **IT:** Interested in exploring new programs and ways to use technology efficiently.
- **Electronics and Mechanics:** Interested in working on different types of electronics, especially cars electronics and mechanics.
- **Volunteering:** Religious programs, Tadbeer, Dream Big, World Islamic Banking Conference.
- **Socializing** and interacting with people.

## Skills

- IT Literacy
- Microsoft Office (Excel, Word, Powerpoint, Project)
- Teamwork
- Communication
- Problem Solving