

Dear Sir/Madam,

Myself Neeraj a result oriented professional with over seven years and four months of experience in BAHRAIN. I have enclosed a copy of my CV for your consideration.

In my most recent role I worked as Branch Manager and demonstrated excellent standards of performance. I have worked in a variety of roles where I have been driven to produce high quality work. With my present employer I am responsible for branch functions charged to deal with Business Development, Performance Management, Customer acquisition and Administration. In addition to my extensive experience, I have excellent communication skills. I always maintain a gracious and professional manner when communicating with people, including colleagues and customers. I am eager to move to a role which provides a variety of work and personal challenges.

May I take this opportunity to thank you for your time in this matter, please feel free to contact me regarding any further information you may require. I would welcome hearing from you and I am available at short notice.

Yours sincerely

NEERAJ C K