Dear Sir/Madam,

I am writing this letter in connection with the job posting that I’m interested to apply off. I am Mariz B. Avila, 26 years old, Filipino citizen and currently residing at Kingdom of Bahrain. I am a graduate of B.S. in Business Administration, major in Human Resource Management. I worked as an accounts payable associate for two years at One Source Facility Services Corp in Philippines. As of now, I am currently working as Junior Accountant at Security Hub SPC, a security agency at Manama, Bahrain for a year and 5 months now.

I am delighted to apply for the position of office Accounting Assistant at [HA LONG BAY VIETNAMESE CUISINE](http://www.halongbay.ca/) . I believe that I would be an excellent fit for this role due to my work experience, education, and skill set. Attached on this letter is my resume for your reference.

Thank you for considering my resume and cover letter. I appreciate that you took the extra time to review both of these documents, and I look forward to learning more about the said position at your company. If you have any questions, please don't hesitate to reach out to me.

Thank you.

Regards,

Mariz Avila