**HELLO THERE!**

***I am NAVISHA PARWEEN***

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**Greetings to Human Resource,**

I have searched your company for job and I found some opening positions in your respective organization, I am working with SEVEN HILLS PROPERTY MANAGEMENT Manama Bahrain, since 20th August 2019 as a Receptionist.

I have completed 3 YEAR BACHELOR DEGREE IN SOCIOLOGY HONORS from India.

I am looking for any of these suitable position/job responsibilities such as Secretary / Receptionist / Assistant Accountant / Cashier similar positions in your organization.

I am staying here with Husband and 3 years old son, therefore looking for some above mentioned opportunities disparately as of now.

I hope you will consider me for this job opening as I believe that my professional qualification and experience is suitable for the criteria of this job.

Thank you for your valuable time to review my resume. I will be looking forward for your positive response.

Thanks & Regard

Navisha Parween

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