June 30, 2020

Dear Ma’am/Sir,

I am responding to your sites which tells you are in need of staff/s.

Through this letter, I would like to introduce myself and to show my interest to be part of your company. I attached my curriculum vitae (CV) which consists my detailed experiences, such as employment background, my education and skills. I promise to bring my skill-sets to your company.

I believe in excellence and have always dedicated myself, my talents and my creative abilities to assure the successful accomplishments of any company goals. My current objective is to obtain a position that will expand my skills and experiences properly.

I look forward to hearing from you in the near future and hopefully to schedule an interview in which hope to learn more about your company. It’s goals and plans and how I may be able to contribute to it’s continued success and growth. For further information you can contact me at (+973) 3880 7179 or send an email to my account mmengoria@gmail.com .

Sincerely,

Mary Rose Mengoria Bernatia