



sebin131@gmail.com



00973-39583781



RAMADA HOTEL BAHRAIN
FLAT 0021 BLDNG 0080 BANI
OTBAH AVENUE MANAMA
PO -5750, MANAMA,
BAHRAIN

SKILLS

TOTAL COMMITMENT
& PASSIONATE

GOOD
COMMUNICATION
SKILLS

PAY ATTENTION TO
SMALL DETAIL

LEADERSHIP SKILLS &
DECISION MAKER

INTER PERSONAL
SKILLS

MULTITASKING &
WORK UNDER
PRESSURE

ENERGETIC &
ENTHUSIASTIC

ORGANIZATIONAL
SKILL

TIME MANAGEMENT

SEBIN THOMAS

Service oriented Hospitality Management Professional with 7 years experience in large scale Hotel Groups. Passionate, friendly and have a proven track record of providing best services in famous Restaurants in different departments. Exceptional knowledge & abilities in the following areas ; Finance Department, Cost controlling, Food and beverage Industry.

WORK EXPERIENCE

Restaurant Supervisor GULF HOTEL GROUPS

01/2018 – Present

MANAMA BAHRAIN

Areas of Expertise;

- Performs wide variety of restaurant duties with responsibility
- Setting goals for performance and deadlines in ways that comply with company's plans and vision.
- Resolving customer complaints regarding food quality and service and making sure the business complies with health and food safety regulations.
- Provided excellent customer service in a prompt and courteous manner.
- Utilized computers to track orders, manage inventory, and process payments
- Work varied shift schedule including lunch and dinner shifts, opening and closing the restaurant
- Oversee inventory control, ordering, food sanitation and quality control of food products.
- Inventory control and management and menu planning.
- Inspected dining room serving stations for neatness and cleanliness, and requisitioned dining room supplies.
- overall supervising of canteen operations, catering, sales promotions and accounts.

Cost Controller RAMADA HOTEL BAHRAIN - WYNDHAM HOTEL GROUPS

2013 – 2018

BAHRAIN

Areas of expertise;

- conduct month end food and beverage inventories for stores and outlets
- Prepare daily flash food report and dividing work for staff
- Doing spotchecks for F&B outlets & Spa as per hotel policy
- Create/Update recipes (Food, Beverage, Special costing) and link Micros to Adaco.
- Ensure Proper issuance for F&B items from the stor and store items are checked regularly on expiry and freshness
- To perform any other duties may be assigned from time to time by management
- Check menu costing for Food and Beverage and verify it with pricing policy
- Prepare monthly F&B cost Report and month end reconciliation reports
- Reduce spoilage by monitoring and using better stock movement
- 2 times awarded for BEST EMPLOYEE OF THE MONTH(JUNE 2016 & JUNE 2017)

Contact: Mr Prasanthan Jose (Supervisor) – 0973 36759102

LANGUAGES

ENGLISH



MALAYALAM



HINDI



TAMIL



INTERESTS

SWIMMING

CRICKET PLAYER

CYCLING

MUSIC

WORK EXPERIENCE

Restaurant Captain

RAMADA HOTEL BAHRAIN

2011 – 2013

BAHRAIN

Ares of Expertise,

- Making all the preparation for Breakfast, Lunch and Dinner operation in the outlet
- Making all the preparation of service and clearing work
- always keeping F&B outlets very hygiene and checking all the stock items day by day
- Working as a shift in charge at Room service and Lounge Bar
- Coordinating all outdoor catering functions
- Monitoring and setting conference and banquet hall
- controlling the wastages ,spoilage,pilferage and breakageresponsible for the monthly inventory of closing stock and equipments

Food & Beverage Associate

COURTYARD MARRIOTT HOTEL

01/2010 – 06/2010

CHENNAI , INDIA

6 Months Experience -Training

ACADEMIC & PROFESSIONAL CREDENTIALS

Master Of Business Administration In Human Resource (MBA) (2013 – 2016)

Bharathiyar University

Bahrain Institute of Business English in Hospitality (01/2016)

RAMADA HOTEL

Bachelors in Catering science and Hotel Management (2011)

Bharathiar University

Pre University Course (P.U.C) (2008)

State Bord of Kerala

Secondary School (S.S.L.C) (2006)

Government approved institution

IT SKILLS

MS OFFICE WORD,EXCEL,POWERPOINT,MICROS ,OPERA,WINDOWS & INTERNET APPLICATIONS

CERTIFICATES

BUSINESS ENGLISH IN HOSPITALITY (01/2016)

CERTIFICATE OF ATTENDANCE

CERTIFICATE OF APPRECIATION

CERTIFICATE FOR VALUABLE CONTRIBUTION TO SKAL DINNER

STELLA ARTOIS WORLD DRAUGHT MASTERS TRAINING

CERTIFICATE OF PARTICIPATION

BACARDI BRAND TRAINING (06/2014)

CERTIFICATE

COCKTAIL TRAINING (2015)

CERTIFICATE OF PARTICIPATION

SEMINAR FOR FOOD PROCESSING (09/2009)

CERTIFICATE OF PARTICIPATION



ACHIEVEMENTS

BEST EMPLOYEE OF THE MONTH (06/2016)

RAMADA HOTEL

BEST EMPLOYEE OF THE MONTH (06/2017)

RAMADA HOTEL

LEADERSHIP & EXPERTISE

FINANCE DEPARTMENT

COST CONTROLLING

FOOD INDUSTRY

BEVERAGE INDUSTRY

PERSONAL DOSSIER

VISA STATUS :VISIT VISA

PASSPORT NUMBER: J 8108187

REFERNCES AND DOCUMENTS UPON REQUEST

▣ DOB:14/08/1990

▣ RELIGION:CHRISTIAN

▣ NATIONALITY:INDIAN