Date

Dear Sir/Madam,

I am writing to apply for the position of Sales Assistant / Customer service officer, Please find attached a copy of my CV.

As you can see from my CV, I have previous retail experience and customer service suited to this role and I strongly believe that the sales knowledge and skills I have learnt during this time make me an ideal candidate for this position

In my current role, my day-to-day tasks consist of greeting and serving customers, assisting customers with queries, replenishing stock and keeping the store tidy and welcoming. I am also confident handling money and working to provide the best possible customer experience.

From my experience, I have learnt the importance of engaging with customers, working in a team and always striving to deliver the highest standards in customer service.

I am a warm, friendly, and enthusiastic individual with a passion for customer service. I am able to confidently deal with problems that may arise and use my initiative to overcome challenging situations.

Thank you very much for considering my application. I look forward to hearing from you,

Best Regards,

Ahmed Bougayou