

RESUME

NADIA FARHEEN

Mob: +91 74118 91369 / +973 6664 2661

Email ID: nadiyafarheen715@gmail.com

Visa: Family Visa (Bahrain), Passport No: U5254766



Objectives:

To maximize my multilevel skills, to work hard to be loyal to my work. I would like to seek a position with a firm which help me to utilize my skills and abilities in order to ensure the firm's success.

Education Qualifications:

Course	Board	Institution	Percentage / Grade
M. Com	Kuvempu University	MES PG Center, Chikkmagalur	65.40 % / A+
B. Com	Kuvempu University	MES Women College, Chikkmagalur	81%

Work Experience:

1. Three Months as an **Accountant** in **Solid Vision Events Management**, Bahrain.
2. One year and Nine Month as **Assistant Auditor** at **M. Badruddin & Co Chikkmagalur**.
 - Develop standard methodologies to compile and prepare statistical statements and financial reports.
 - Perform audit activities in accordance with company policies and procedures.
 - Provide assistance to Auditor to complete annual audits within preset deadlines.
 - Analyzing financial reports, identifying financial strengths and areas that need improvement
 - Collaborating with financial analysts to review financial and budget reports
 - Taking initiative to learn about new tax and regulatory developments on their own time

Personal Details:

Name	:	Nadia Farheen
Father Name	:	Ishtiaq Ahmed
Relationship Status	:	Married
Husband Name	:	Yaseen Beary
Date of Birth	:	06/05/1996
Gender	:	Female
Religion	:	Muslim
Nationality	:	Indian
Languages	:	Kannada & English
Present Address	:	Market Road, Tamil Colony Chikkmagalur, 577101. Karnataka. India
Current Address	:	Bahrain

Declaration:

I hereby declare that above information given to you is true to the best of my knowledge and belief.

Date: 29/03/2020

Place: Bahrain

Yours faithfully,
(Nadia Farheen)