Dubai, U.A.E

13th Dec 2018

 **Customer care Manager**

I am writing to apply for the above, as advertised on linkedin.

I am very excited to work in such a well known and established customer centric organization. I am enthusiastic and professional, and I believe I would fit well into the company’s team culture and contribute to the ongoing success.

For the past ten years I have worked in Customer experience unit which has enabled me to develop skills required to perform continuous customer experience improvement and process improvement projects. I focus always to achieve perfection on everything i do and go extra mile to exceed customer's expectations and satisfaction. I am looking for an opportunity to work with brand you.

In support of my application I have attached a copy of my CV. It shows that I will bring important skills to the position, including:

1. time management and strong organisational skills
2. high-level customer service
3. Run lean sigma process improvement projects
* Assist in internal audits
* MIS reporting
1. Perform system integrated testing
2. motivation and dedication.

I would enjoy having the opportunity to talk with you to discuss my application and how I could use my skills to benefit your organization.

Thank you for considering my application. I look forward to hearing from you.

Yours sincerely

Monika Malviya

+971566690179