26th July 2020

Dear Recruiter,

**Sub: Application For the position of HR Manager**

I am writing to express my sincere interest in securing the position in your organization. As a graduate in human resource management, I possess high skills in communication and leadership. I have work experience as an HR for more than 7 years. I am currently employed as a Group HR Manager at Turk Group of Companies handling all transport and Logistics divisions.

I believe that the employees are an organizations greatest asset and My passion for delivering fresh, innovative solutions, enthusiasm as a people’s person and proven experience makes me a natural professional and these are the skills that i am willing to offer your organization and hence I could be a beneficial addition to your team. I have hands on experience in HR fields pertaining to Recruitment, Training and Employee Relations but my forte is Employee Engagement.

In this regard, I would appreciate the opportunity to meet with you and discuss my qualifications and the possibility of joining your organization .To know more about why should you hire me, please contact me on **0097336470791** or drop me a mail. Please find my enclosed resume for your review. Thank you so much for your time and consideration.

I look forward to hearing from you,

Sincerely,

**Presley Rebello**

+973 36470791