**Curriculum Vitae**

Personal Profile

Name : Irshad A.Rehman Paloji

Address : At Post Peth Maap, Tal. Chiplun, Dist. Ratnagiri

Date of Birth : 02nd July 1986

Languages Known : English, Urdu, Hindi, Marathi.

Marital Status : Married

Nationality : Indian

Contact : +973 66922477

Email ID : irshadp786@yahoo.co.in / irshadp786@hotmail.com

Portfolio : [www.24x7webservices.com/irshad/ipd-portfolio.pdf](http://www.24x7webservices.com/irshad/ipd-portfolio.pdf)

Driving License Details

License No. : 860749959

Issued Date : 06th July 2020

Expiry Date : 05nd July 2025

Carrier Objectives

Looking ahead to face new challenges and cross new milestones. I wish to be a part of an organization where I can learn, face challenges & Participate towards the growth of organization.

Strength

Ability to lead & motivate team to reach target.

Self-starter with excellent Communication & Analytical problem solving are impressing skills.

Ability to diplomatically interface with all areas of an organization.

More than that entire quick learner, optimistic maintaining Accuracy, willing to accept additional responsibility and quality of work performance.

Good Typing skill with the speed of min 45-50 w.p.m.

Skills

Good communication presentable & interpersonal skills. Well versed with Designing applications for UX & UI essentials, like Adobe Illustrator, Adobe photoshop, Adobe Premiere, Corel Draw, Flash (2D) and Dream Viewer.

Education

SSC passed from Christ Jyoti Convent School in year 2002

HSC passed from Fatima R.B. Dalwai College in year 2004

System & Software worked on

a) Computer System : Windows 95, 98, NT, Millennium & Windows XP, Windows 2000,

Windows 7, Windows 8, Windows 10, Mac OS..

b) Computer Qualification : Completed Course of Certificate in Office Automation by ‘A' Grade from Chogule Computers.

c) Computer Courses : Completed Course of Graphic Designing by Excellent Grade from

Institute of Ideaz NIIT

**Experience Summary**

**April 2004 - Mar 2005 Vodafone Communication**

Vodafone Idea Limited is an Indian telecom operator with its headquarters based in Mumbai, Maharashtra and Gandhinagar, Gujarat. Vodafone Idea is a pan-India integrated GSM operator offering 2G, 3G and 4G, 4G+ and VoLTE mobile services under two brands named Vodafone and Idea.

**Key Responsibilities and Principal Accountabilities**

I have been started work as customer representative in the call center at VODAFONE COMMUNICATIN (NESCO COMPOUND). Well-Trained to Attend Vodafone customers calls and solve their issues related to bill payments.

**Experience Summary**

**April 2006 - May 2010 Pranav Arts**

Pranav Arts is a small scale business in Chiplun, where they print high quality flex banners, hoardings brochures, visiting cards and pamphlets in advanced designs for Corporate and incorporate organization.

**Key Responsibilities and Principal Accountabilities**

I was responsible for Designing Flex Banner, Hoardings, Brochures, Visiting Cards and Pamphlets.

As a senior designer I was also responsible for training new designers and expand their creativity and ideas.

Complete team control under my guidance.

Customer attraction and providing the customers with best design.

Clearing the Issues of the customers and explaining them the reason for the designs created for.

I was only one responsible here as a designer to create logo's for the various companies.

**Experience Summary**

**July 2010 - May 2012 Al Amal Printing Press LLC (UAE)**

Al Amal Printing Press LLC is a Printing press in UAE, Ras Al Khaimah engaged in printing related works where they print Abaya Boxes, Sweet Boxes & stationary items, etc.

**Key Responsibilities**

**Graphic Designer.**

In Printing Press as Graphic Designer My experiences were gained in development of labels, hangtag, boxes, sticker, brochure, flyer, poster, carton mark and checking plates/films output, checking color separation and Stripping film, where I designed and created print-ready pdf's films and plates for corporate stationery. Behind designing I was responsible for the effective and efficient document control of all Press documents, in accordance with the established procedures.

**Experience Summary**

**October 2013 – March 2020 Farhat International Tours & Travels W.L.L. (Bahrain)**

Farhat International Tours & Travels W.L.L is a top leading Destination Management Company. Its key products include accommodation, transfers, excursions, tickets and tour programs in addition to professional ground support and representative services. As one of the leading tour operator in Kingdom of Bahrain.

**Farhat International Tours & Travels** online booking system **(24x7rooms.com)** gives instant reservation via their secure online booking engine. This also offer last-minute bookings, both online and through our 24×7 customer support center.

**Key Responsibilities**

**Graphic Designer cum Web Designer**

As a Graphic Designer my responsibilities here are to create an E-Flyer /E-Mailers for Farhat Tours, which includes the designs for Inbound, Outbound, Cruise Section and 24x7rooms.com (Worldwide Hotel Reservation System) to send out to all the travel partners as well as the potential clients connected with organization. Additional to the above I am also responsible for doing the branding of all the products like 24x7rooms.com, Costa Cruises, Norwegian Cruise Line, Uniworld Cruises, Crystal Cruises, Disney Cruise Line, Disneyland Paris & Disneyland Hong Kong and Eurail & Rail Europe for the Head Office (Farhat International Tours & Travles) and other branches in UAE, India, Kuwait, Qatar, Egypt, Pakistan, Srilanka, Canada. Here my experiences also include in continuation of designing creative artworks for all of our above offices / branches as Business cards, signatures, logos and much more stationary items essential for corporate offices. Besides designing the e-flyers I am also responsible for creating the presentations in MS PowerPoint and convert it to videos to view in TV for the special occasions or programs held by our offices in many places at the launch of new products and advertisement of their online portal.

As a Web Designer I have got an experience of 3.5 years of creating a static website or a commercial website which can give the immense pleasure of exploring the website to the visitor. I'm well versed with the Wordpress by which I can create a website as well with the top most Adobe application Dreamviewer in which I gained a knowledge of enhancing the website to make it more attractive. Additional to the above I also have a knowledge of purchasing and hosting the websites online.

Strength

Ability to lead & motivate team to reach target.

Self-starter with excellent Communication & Analytical problem solving our impressing skills.

Ability to diplomatically interface with all areas of an organization.

More than that entire quick learner, optimistic maintaining Accuracy, willing to accept additional responsibility and quality of work performance.

Good Typing skill with the speed of min 50 w.p.m.

Respectfully yours,

**Irshad A.R. Paloji**