

Kaleem Ali Akbar
Flat 11, Building 5482B,
Road 1243, Block 812, Isa
Town, Kingdom of Bahrain.
Date: Jul 14th, 2020.

The Recruitment manager

Dear Sir / Madam,

I am working as an Electrical Engineer at (FATA EPC (Division of FATA S.p.A – Part of Danieli Group)) - Contractors of ALBA for “ALBA Port Capacity Upgrade Project” since June 2019 and holding an Engineering (CRPEP) License.

My responsibilities include Supervising Subcontractors (NASS and AIC), Reviewing and Approving the Method statements, inspection of old and new Materials, Implementation of Single Line Diagrams, Earthing and DB testing, Installation of cable trays, Power and Control Cables pulling and termination, Panel board connections, installation of Fire Alarm System and I am authorized to issue the Permit to Work (PTW) at site. Besides that, I am doing Wire-Man License course from Electricity and Water Authority of Bahrain (EWA).

During my bachelors, I got a couple of opportunities to do on-site trainings. My first training was in Ministry of Works (2015) in Materials Engineering Directorate; Department of Consultancy and Research Section (CRS), It was beneficial as it was my first ever chance to get out of books and have a look on practical life of an Engineer. Where I learnt about Product Approvals, Standards, Panel Boards, Calibration of measuring equipment's and different type of Pipes. In 2017, I did internship in Gulf Petrochemical Industrial Co. (GPIC) in Instrument and Electrical Section. Where I learnt about the misalignment switches, Cathodic Protection, Transformers, Batteries Storage and ELCBs. The company provided opportunity to do other activities throughout the training like, Junior Leadership Program, First Aid Course and Injaz Bahrain (Innovation Camp Program).

In addition to that, I am an active member of IEEE since 2015 and currently holding the Secretary position in IEEE SIGHT – Bahrain Section since January 2020. Besides that, I was holding the position of Membership Development Officer (MDO) in IEEE University of Bahrain Student Branch for 2 consecutive years, I organized many IEEE events inside and outside the university i.e;

- 9th IEEE GCC Conference & Exhibition (2017),
- 4th Industrial Revolution Conference (2019)
- 4th IET GCC Robotics Challenge in University of Bahrain (2019).

I also got an opportunity to represent my department and IEEE in MEET ICT Conference (2019) as well as in the Engineering Profession Exhibition (2018) organized by Bahrain Society of Engineering.

I possess the right blend of college education most suited for the employment with good written and verbal communication skills and ability to learn new skills within a short period. My willingness and ability to learn and constant application of knowledge acquired and strong ethical values and my interest and hunger for knowledge have contributed to my personal growth.

Please find attached my resume for your review and favorable action. I would appreciate the opportunity to speak with a member of your recruiting team, at your convenience.

Thank you very much for your kind consideration.

Yours faithfully,

Kaleem Ali Akbar

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Enclosure: *Resume*