

MOHAMMED SAMEER ~ Microsoft Certified Systems Engineer



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□ SENIOR PROJECT MANAGEMENT PROFESSIONAL | IT OPERATIONS STRATEGIST

– offering **over 21 years** of expertise □

**PROJECT MANAGEMENT | IT INFRASTRUCTURE | BUSINESS LEADERSHIP |
VENDOR MANAGEMENT | COST PLANNING**

Accomplished and Results-driven **IT Project Management professional** with experience in **management of Operations** in high volume business environments. Champions business objectives through tactical leadership and demonstrated skills in infrastructure optimization while **enhancing systems, minimizing risks, and ensuring the quality of services** in line with organizational standards

Industry Exposure: Banking and Finance – 21+ years



PROFESSIONAL SYNOPSIS

- **Techno-Managerial Leader**; experience in **defining solutions to drive project phases for IT, Network, and Data Centre Modernization**; defining target scope, analyzing existing systems, resolving discrepancies, and providing technical support
- Expertise in **managing large teams and implementing transformative initiatives**; aligning deliveries and operational changes on the project roadmap with company objectives and goals
- Change Agent in **resolving major escalations and critical issues** associated with products and **creating world class pipeline** using documented skills in **performance tuning and system analysis**
- Excels at **initiating knowledge transfers** to teams and playing a key role in driving complex vendor engagements while continually increasing the company's bottom line
- **Technical Purview:** Microsoft Office Suite | Windows Server 2016/2012/2008R2/2008 (Hyper V + VMware) | SQL 2016/2012 R2 | Symantec End Point | GFI LanGuard | Websense | Trend Micro | McAfee Endpoint | HP EVA 4400 | Dell EMC Unisphere | HP Data Protector | Veeam | Tivoli

Techno-Savvy

Results Driven

Customer Focused

Leader and Trainer

Motivational Flair



KEY SKILLS

Strategic Planning
& Execution

Delivery
Management

Project
Management

Cost Planning

Vendor
Management

Network
Troubleshooting

Contract
Negotiation

Technical Support

Escalations
Resolution

Team
Management

Change
Management

Training &
Development



CAREER TIMELINE

Jul 2008 – Present

National Bank of Kuwait, Bahrain
Senior IT & Infrastructure Manager

Jun 2000 – Jul 2001

Global Solutions, Mumbai, India
Technical System Engineer & Web Developer

Apr 1997 – Mar 1998

H.P. Software, Mumbai, India
Trainee Hardware Engineer

Jan 2002 – Jun 2008

National Investments Company, Kuwait City, Kuwait
Assistant Systems Administrator

Oct 1999 – May 2000

1 Up Trainers, Mumbai, India
System Engineer



CAREER REVIEW

National Bank of Kuwait - Bahrain (www.nbk.com) || Jul '08 - Present

Senior IT & Infrastructure Manager

Highlights:

- ✓ Established and maintained IT Data Center new IT Data Centre including Switches, Routers, Servers, UPS and FM200 Installation
- ✓ Guided installation of windows 2016/2012 R2 Servers, SQL 2012/2016 servers, Windows 10, Office 2016/2013, and 3rd party software
- ✓ Installed the control room for Video Surveillance at Bank Premises by attaining PCI Certification as per CBB regulatory guidelines
- ✓ Drive cashier server configuration, installation and domain setup of Finastra (MYSIS's) Branch Automation System EBA
- ✓ Led the migration process from HP SAN STORAGE Eva 4400 to Dell EMC Unisphere
- ✓ Successfully setup Archival System of Documents' - EMC (Document Management System)

Key Deliverables:

- Manage a portfolio of IT Infrastructure projects within budget while delivering improvements and transformational changes
- Handle the technical support provided to the users on OS, Hardware, MS Office, Antivirus, and customized applications
- Troubleshoot all IT and communications problems ranging from software to hardware including routers, and servers
- Provide server updates in conjunction with cloud service provider to keep the servers running at optimal levels
- Control project changes and actions to minimize risk of failure and impact on customers during change implementation
- Co-coordinate with diverse business users to perform UATs for bank's IT and business projects
- Execute projects by coordinating assets and timelines with functional departments and IT Infrastructure resources
- Maintain Disaster Recovery Site and manage the organization of Disaster Recovery drills on a regular basis
- Deal with multiple external vendors for procuring IT products & devices along with maintenance of SLAs
- Ensure the project delivery within agreed timeframes by managing risks effectively and quickly unblocking issues
- Review and handle technical and business functional requirements for establishment of new technical solutions
- Develop team of Infrastructure engineers and support the existing Infrastructure by delivering new digital initiatives
- Carried out meetings, appraisals, recruitments, and design of varying personal training and development plans
- Evaluate data and information gathered, reconcile conflicts, and distinguish user requests from underlying true needs
- Update team and leadership on project status, risk factors, and quality standards by reviewing project deliverables

National Investments Company (www.nic.com.kw) Kuwait City, Kuwait || Jan '02 – Jun '08

Assistant Systems Administrator

Highlights:

- Established and maintained operations of new Data Centre for the National Investments Company
- Successfully migrated Windows 2003 File and Print Server to better and more efficient IBM Blade Server
- Spearheaded the installation of IBM Blade Center HS21 with 14 blade servers and san storage capabilities
- Migrated Exchange 2003 to Exchange 2007 Server and also the domain from Windows 2000 to Active Directory 2003
- Led the installation of GFI Lan Guard application's customization, deployment, and software updation

Key Deliverables:

- Managed network infrastructure by upgrading and maintaining windows servers on multiple virtual and physical servers
- Oversaw installation and maintenance of desktop systems, application software (eBIS - Enterprise Banking & Investment System from Path Solutions), SWIFT Alliance Entry, Microsoft Windows Servers, Windows distributed file systems, and CISCO network
- Installed, configured, and maintained servers while providing back-end support for critical and development related departments
- Spearheaded the process of planning and implementation of software rollouts, OS deployments, and upgrades
- Designed and maintained firm's operating systems (Linux and Windows), authentication systems, databases, virtualization infrastructure, core network services in both internal and external facing environments
- Ensured issues related to IT Infrastructure are resolved and facilitated problem solving to create a continuous improvement culture
- Provided technical support to users on OS, Hardware, MS Office, Antivirus, Customized applications etc.
- Provided users with technical support to ensure effective and timely resolution of network and hardware deficiencies
- Coordinated activities associated with purchase and installation of software and hardware, whilst ensuring license compliance

- Configured user access and maintained system stability and data security through deployment and timely migration



PRIOR EXPERIENCES

Global Solutions (<http://www.compassbox.com>), Mumbai, India || Jun '00 - Jul '01

Technical System Engineer & Web Developer

1 Up Trainers, Mumbai, India || Oct '99 - May '00

System Engineer

H.P. Software, Mumbai, India || Apr '97 - Mar '98

Trainee Hardware Engineer



PROJECTS HANDLED

Project Title: IT Data Center | **Client:** NBK – Bahrain | **Duration:** 9 months | **Team Size:** 6

Technology Used: Microsoft | Hyper V | McAfee | Calabrio Voice Recording System | **Scope:** Establishment of IT Data Centre

Deliverables: Vendor Management | Network Cabling | Server Configuration | Server Backup | Workstations Configuration

Project Title: Disaster Recovery Site | **Client:** NBK – Bahrain | **Duration:** 2 months | **Team Size:** 4

Technology Used: Microsoft | McAfee | ARC Serve | **Scope:** Establishment of Disaster Recovery Site

Deliverables: Team Management | Firewall Configuration | Application Server Configuration | Workstations Configuration

Project Title: Servers Migration | **Client:** NBK – Bahrain | **Duration:** 6 – 9 months | **Team Size:** 2

Technology Used: Microsoft Hyper V | **Scope:** Migration of Physicals servers to Virtual Servers

Deliverables: Migration of physical servers to virtual ones on microsoft platform



EDUCATION CREDENTIALS

Diploma in Web Technologies from Microkon – Bombay | 2000

Bachelor of Commerce in Accounting from Mumbai University | 1999

Diploma in Computer Programming from NIIT – Bombay | 1999

Professional Certifications and Courses:

International Advance Leadership Skills – Bahrain | 2019

Information Security Awareness Course (Global) – Bahrain | 2010

Anti-Money Laundering Course (Global) – Bahrain | 2009

Course in Securing Networks with PIX and ASA (SNPA) – Kuwait | 2005

Cisco Interconnecting Network Devices (CIND) Course – Kuwait | 2003



PERSONAL DETAILS

Date of Birth: 27th Sep 1977 | **Nationality:** Indian | **Languages Known:** English