



SOUMYA ELIZABETH ZACHARIAH
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Mailing address

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Career Objective

Seeking a challenging career where growth based on sincerity and hard work is assured to play a challenging role with commitment to company's excellence.

Profile Statement

A top performer who is very professional and trustworthy. A hard worker who is committed to the efficient completion of challenging projects within deadlines. Proven ability to resolve problems and follow through effectively. Successfully implemented work processes for improved efficiency, organized events and functions and liaised with clients at all levels.

Professional Experience

RENAI MEDICTY HOSPITAL, INDIA-Worked as a Pharmacy Purchase Assistant (May 2018-August 2019)

Key Responsibilities:

- Inviting quotations from different manufacturers for the medicines requested by doctors
- Preparing excel sheet for The Drug Therapeutic Committee every month
- Preparing purchase orders every month as per the hospital requirement
- Checking the bills as per the purchase order and rate given from various companies and suppliers

UMA CLINIC, INDIA -Worked as a Pharmacist (January 2015-April 2018)

Key Responsibilities:

- To dispense medicines to the patients as per the prescription
- To liaise with the doctors to clear any doubt regarding the prescription
- To extract the stock reports of the different categories of medicines on a weekly basis
- To arrange and organize the medicines according to the alphabetical order and category

Apollo hospitals Enterprise, India-Worked as a pharmacist (June 2009-May 2012)

Key Responsibilities:

- To dispense medicines to the patients as per the prescription
- To maintain the stock as per the needs of the customer
- To liaise with the doctors to clear any doubt regarding the prescription
- To extract the stock reports of the different categories of medicines on a weekly basis
- To arrange and organize the medicines according to the alphabetical order and category
- Handled stocks and order supplies of medicines and drugs as well as maintained inventories of pharmaceuticals

Strides Arco lab limited, India -One-month industrial training during 2008

Academic Qualification

MBA (Pharma Management) (2017-2019)	:	ICFAI University, India
B.Pharm (2004-2008)	:	T.John College Of Pharmacy, Bangalore Percentage obtained: 70 %
Plus two (2002-2004)	:	Baker memorial higher secondary school, Kerala, Percentage obtained: 77.5%
S.S.L.C (2002)	:	Mount Carmel G.H.S.S, Kerala Percentage obtained: 79.3%

Additional Information/Qualification

Data Flow Process Completed – Case Reference –N006-1906-438240

Fellowship in Clinical research from Medvarsity Online Limited & Apollo Hospitals Educational and Research Foundation (July 2011-January 2012)

Core Competencies

- Organizational and planning skills
- Communication skills
- Data collection and management
- Attention to details
- Problem analysis & Solving
- Initiative

Technical skills

- MS Office
- Typing skills - 80 wpm
- Excellent spelling and grammar skills

Personal Information

Date of Birth	:	11.07.1986
Nationality	:	Indian
Sex	:	Female
Religion	:	Christian
Marital Status	:	Married
Visa Type	:	Family Visa
Passport No	:	K4292999

References

Will be submitted upon request

Declaration

I do hereby confirm that the information furnished above is true to the best of my knowledge and belief.



SOUMYA ELIZABETH ZACHARIAH