



Abdullah Zafar

Accounting Graduate

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A dedicated, motivated, and passionate accounting graduate seeking to be associated with a progressive organization that gives me the scope to apply my knowledge and skills and involve myself as part of that dynamically works towards the growth of the organization.

EDUCATION

B.Sc. in Accounting

University of Bahrain

09/2014 – 06/2019

Zallaq, Bahrain

Secondary Education

Al-Hidaya Al-Khalifiya Secondary Boys School

09/2011 – 06/2014

Busaiteen, Bahrain

Group
- Commerce

WORK EXPERIENCE

Student Consultant

Intelaaq Student Consultancy

07/2019 – 09/2019

Manama, Bahrain

Tasks

- Worked on a project for Elysian Water to recommend most efficient method to transport water from Norway to Bahrain.
- Conducted academic study on all the different component involved in the supply chain and logistics. Created a process map and recommend efficient solution to improve the overall process.

Internship

Ministry of Health

07/2019 – 09/2019

Juffair, Bahrain

Casual Organizer

Bahrain International Circuit

03/2019

Sakhir, Bahrain

Volunteer

Muharraq Social Welfare Center

06/2013 – 08/2013

Muharraq, Bahrain

Tasks

- Provide social, medical, psychological, living, and recreational care for the Home's and Center's residents and according to the needs and requirements of each resident.

Real Estate

Freelancer

2012 – Present

Tasks

- Prepare documents such as representation contracts, purchase agreements, closing statements, deeds and leases.
- Interview clients to determine what kinds of properties they are seeking.

SKILLS

Communication

Technical

Teamwork

Creativity

Time Management

Microsoft Office

Quick Learner

Presentation

Collaboration

Critical Thinking

Leadership

Decision Making

Problem Solving

Toastmasters

Adaptability

Flexibility

Social

Multi-tasking

Interpersonal

CERTIFICATES

Computer Course (2013)

Learned repairing of computers, disassembling the hardware parts and fixing software.

LANGUAGES

English



Arabic



INTERESTS

Volunteer Work

Sports and Fitness

Reading and Writing

Music

Foreign Languages

Driving