DATE:01.07.2020

TO,

THE CONCERN

KINGDOM OF BAHRAIN

Respected Sir,

I have over 5 years of experience in insurance Sales management  and 8 years in HR & ADMIN and  ACCOUNTS, am completely aware of the duties and demands of such a position. ,

My working capabilities have been appreciated in my previous places and having good interpersonal skills, as well as organizational abilities .My presence have always been profitable to my previous companies. I possess the skills that have been heavily useful to me in this field. I consider myself hardworking and meticulous and feel these qualities enhance my value as an employee. I have enclosed a resume along with this letter, which has all the relevant information. I look forward to a positive response as soon as possible.

Thanking You.

Sindhu Krishna

33067228