To,

**Recruitment Manager**

Dear Sir,

**RE: for the post of Safety Supervisor / Officer / Engineer**

As a dedicated Safety Supervisor, my Experience aligns well with the qualifications you are seeking. In particularly my role at Nass Contracting, I am certain, I would make a valuable addition to your department.

With 5+ experience in HSE, I am adept in reporting documentation and training. Moreover, while my on the job experience has afforded me a well-rounded skill set, including first-rate time and project management abilities I excel at:

Road Traffic Management, Internal Auditing, the making of closeout reports from client and consultants, Monthly OHS reports, Arrangement of Training, Alerts and Campaigns to Promote HSMS. Inspecting worksites for Hazards and Hazardous practices, observing employees and documenting behaviors.

I am highly valued for my outstanding communication skills and my ability to manage relationships with colleagues with positivity and professionalism.

I enthusiastically look forward to becoming a member of your team and to be instantly productive by delivering the expertise and competence you expect of the role. I believe I could make a valuable contribution to your team.  May I Request an interview to discuss prospects further?

I would welcome the opportunity to discuss the candidacy with you in more detail and look forward to hearing from you.

**Yours Sincerely,**

**Abdullah Rasheed**

**Riffa Bahrain**

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