**Ma. Lourdes P. Ibarrientos**

Address: Flat 22, Bldg 3186, Road 2148, Area 321,Qudaibiya , Kingdom of Bahrain

Mobile Number: (+973) 37-11-0209

Email: ibarrientoszen@gmail.com

**SUMMARY:**

Independent worker with high energy and great communication skills.

Reliable and friendly professional that is able to work with little oversight collaborate in

team environments.

**OBJECTIVES:**

Highly enthusiastic individual looking for available any vacant position that will help improve

intelligence and develop my ability to work towards focused goal and expertise in providing

exceptional customer services to increase business profit.

**SKILLS:**

* Fast learner, hard working and has superb patience at work
* Service-minded, flexible, can work under pressure with minimal supervision
* Able to stand for long periods
* Motivated, accurate and efficient
* Multi – Tasker

**WORK EXPERIENCE:**

**SUPERVISOR**

Hazawi Café March 10, 2015 – July 16,2018

 1st Floor The Lagoon Park

Awmaj Island Muharraq.Bahrain

**JOB RESPONSIBILITIES:**

* Maintain constant presence on sales floor to address customer needs
* Handle cashier duties and maintains monthly, weekly and daily reports of transactions
* Respond to customers’ request and concerns in a resourceful manner
* Provides excellent customer service and carry out instructions given by management and

 head office.

**WAITRESS**

July 16 – September 17,2018

Wrangler Club Bahrain

Ground Floor,Juffair Grand Hotel

Juffair,Kingdom of Bahrain

**RECEPTIONIST** February 2013 – February 11, 2015

Nineball Cafe and Restaurant ( Finished Contract )

Flat 0000, Building 272, road 339, Block 308,

Manama/Al Qudaibiya, Kingdom of Bahrain

**JOB RESPONSIBILITIES:**

* Maintain constant presence on sales floor to address customer needs
* Handle cashier duties
* Respond to customers’ request and concerns in a resourceful manner

**KITCHEN STAFF/ ASSISTANT COOK** April 2009- July 2009

Metro Subic Resort, Morong, Bataan

 **JOB RESPONSIBILITIES:**

* Prepared, cooked and presented food quickly and efficiently, meeting our standards
* Assisted in keeping the kitchen clean, hygienic and tidy at all times
* Maintained personal knowledge by completing in-house training and workbooks
* Always adhere to all company policies and procedures

**EDUCATIONAL BACKGROUND:**

**TERTIARY** June – April 2011

The Philippine Women’s University

DAET-CCDEC Culinary Arts

Microsystems Institute of Technology March 2005

Basic Computer ( soft, excel, power point access )

Daet, Camarines Norte

**TRAININGS:**

**SuperFerry 21 Apprenticeship**  April 10 – 27, 2011

Aboitiz Transport System

Training for 300 hours in Restaurant area and Gallery

Pier 15 South Border, Metro Manila

**Goldilocks Incorporated** Oct 07 - Nov 19, 2010

Training for 300 Hours in Icing Department

 and Customer Service

Cakes and Plant Shaw Blvd, Mandaluyong Metro Manila

**REFERENCES:**

 **Upon by request.**

 **Ma.Lourdes P. Ibarrientos**

 Applicant