

Usman Aslam
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Male , Single , 25
Bahrain , Bahrain Driving License



CAREER OBJECTIVE:

To work in challenging and innovative environment, leveraging my current knowledge and fostering creativity, with many learning opportunities.

Professional Overview :

- A successful professional with two years experience as a Operation Supervisor with fast growing company of Bahrain .
- Have excellent time management skills and can meet the deadlines without compromising on quality.
- An effective communicator with good relationship building & interpersonal skills coupled with strong analytical, problem solving & organizational abilities.
- Energetic and capable of working independently and a good deal of autonomy.
- Have played leadership roles in business development, process deployments and execution in most organizations in my professional career .
- Professional background and experience fits well with a multi-national organization's management team .

Professional Experience:

Organization:

Al Hilal Group (Bahrain)

(A fast growing & reputable company of Bahrain)

Tenure:

17 May 2014 – 30 June 2016

Designations:

Sales Supervisor at Bahrain International Airport

Responsibilities:



AL HILAL GROUP

Organization:

Security Solutions (Bahrain)

(A fast growing & reputable company of Bahrain)

Tenure:

July 2016 –10 Dec 2018

Designations:

Operation Supervisor



Organization:

Gold Dust & Bawarej Cleaning Contracting (Bahrain)

(A fast growing & reputable company of Bahrain)

Tenure:

14 Dec 2018 – Till Now

Designations:

Operation Supervisor

Responsibilities:

- Supervising and oversee security functions in an organization.
- Supervising a team of 65 security guards .
- Regularly inspects sites to oversee performance of all security personnel and meets with subordinates to discuss current issues and concerns.
- Evaluating , assess and analyze performance of security personnel.
- Maintaining all security devices and products in good working condition.



- Prepared daily work schedule
- Have a capacity to manage big No. of staff
- Training, discipline maintenance and evaluation of all guards .
- Reporting violations of rules to the associate director of security.
- Providing assistance to customers: answer questions, handle complaints .
- Perform other operations and related functions (e.g., payroll, review and maintain incident reports,
- Scheduling duties of security guards at specific sites .
- Conducting inspection and evaluation of client's designated area; makes recommendations on security equipment to be used and/or improvements that should be made on current infrastructure.

ACADEMIC EDUCATION:

• FA	EXAMINING BODY: Gujranwala Board	YEAR 2011
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CERTIFICATION/ ADDITIONAL SKILLS:

- MS Office (All versions, esp. MS Word, MS Power Point and MS Excel)
- Organizational Development Security Solutions

Core Skills:

- Professionalism
- Reporting Skills.
- Patrolling
- Access control
- Customer service
- Security supervision
- Screening visitors

Volunteer Experience

Working as a volunteer with Helping Hands Organisation since 2017 . As a volunteer , we help and provide a complete training session for jobless to get job . This Organization is working six countries .

Interest & Hobbies:

- Hobbies include anything to do in Traveling, reading Motivational & Life changing books, listening motivational & Life changing lecturers of Qasim Ali Shah, Tony Robbins , Sandeep , Dr Vivek Bindra and Les Brown .
- I am a life time learner

Reference :

will be furnished upon request