Curriculum Vitae

SHIHAB VATHELI ABDULAZIZ. 

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| Al Hajiyat | Al Riffa | Kingdom of Bahrain.

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Job Profile **: IT Specialist.**

Job Type **: F**ulltime.

**Career Objective**

Aim to be associated with a progressive organization that gives scope to update my knowledge and skills in accordance with the latest trends and be part of team that dynamically works towards growth of organization and gives satisfaction thereof.

**Employment profile:**

***(1)***

* Company : **Bahrain Polytechnic, Isa Town, Kingdom of Bahrain.**
* Designation : **Technical Specialist – IT: School of ICT.**
* Duration : **From 1st February 2013 to 31st August 2020.**

***Work profile includes-:***

* Troubleshoots networks, systems, and applications to identify and correct malfunctions and other operational difficulties.
* Configuration and management of RAID level servers.
* Active Directory management and implementation.
* Implementation & management of Indoor/Outdoor Wireless solutions.
* Prepare School of ICT labs/server rooms with I.T. Operational Manual consist details of all assets, policies, procedures, diagrams, restrictions, etc to be used as Corporate I.T. Manual.
* ICT lab images system prepare, deploy in server after all PM’s verification confirmation and installation on each lab machines by WDS and SCCM.
* Implement Project Management Methodologies to ensure on-time completion of project within assigned budget and customers (students’ and Tutors’) satisfaction.
* Management and data authorization of BICT page on Microsoft Sharepoint.
* Manager ICT innovation Lab under School of ICT.
* Assist in the development and construction of staff and student projects on virtual server / client with applications of VMware, Virtual Box and vSphere.
* Technical IT hardware support for students’ CLP and in-house projects in the ICT innovation lab.
* Technical coordination for students’ Project Exhibition, organised with in the School of ICT.
* Design and construct lab equipment’s (Dell OptiPlex, Dell Latitude, Promethean, Printers’ (HP, Xerox and Konica), Dell Power edge, Dell VRTX, Dell SC 4020, Cisco 2960, 2801, 2911, ASA 5505 and Huawei.
* Assembly and testing of computer, printer, server and networking devices hardware.
* Assist tutorial staff in preparation and running of IT lab classes.
* Ensure all inventory IT equipment’s for students in store is serviceable condition.
* Set up preventive maintenance programs for all major equipment items.
* Keep a records library for software, manuals, drawings, and parts list for all equipment.
* Liaise with procurement to purchase or source local contractors and suppliers to provide the necessary support when required.
* Develop new systems and procedures as required.
* Participate in the development and maintenance of quality standards.
* Contribute to improvements in the internal procedures performed by faculty staff.

***(2)***

* Company : **Huawei Technologies Co., Ltd. Al Seef, Kingdom of Bahrain.**
* Designation : **IT Engineer.**
* Duration : **From 8thDecember 2010 to 31st December 2012.**

***Work profile includes-:***

* IT Hardware, software, network system support and Management of Windows Platform.
* Administration of 300 Active Directory users.
* Configuring and troubleshooting of IBM Lotus notes 6.5 and 8.5.1.
* Installing, configuring, and troubleshooting of Windows NT, 2000, 2003, 2008 Server.
* Supporting Active Directory domain controllers, DHCP Servers, Exchange, Proxy Server etc.
* Network management and monitoring.
* Configuring and trouble shooting in VPN architecture I Access.
* Configure, Monitor and Administration of corporate Wireless Network.
* Maintenance, repairing of Laptops model Dell Latitude, Lenovo Think Pad and Dell desktops.
* Configuring and troubleshooting Software for ID card door access control system.
* Configuring and troubleshooting of attendance machine.
* Configuring, monitoring, and troubleshooting by Remote Access.
* Low formatting of laptops and desktops.
* Configuration of File and Print server.
* Managing IP telephony systems.
* Reporting and coordinating daily tasks by HP Service Manager

***(3)***

* Company : **Shamil Bank. Al Seef, Kingdom of Bahrain.**
* Designation : **IT Operations Consultant (Outsourced).**
* Duration : **1st Nov’2009 to 5th Dec 2010.**

***Work profile includes-:***

* ATM Monitoring, NDC rectification, Deploying IBM, HP servers.
* EOD closing of three banks (IICG, Sakana, Shamil) on core banking software flex cube developed in oracle and java. Maintaining daily databases, Swift Servers.
* HRMS backup and weekly Windows backups.

***(4)***

* Company : **Popular Mega Motors India Ltd.**
* Designation : **Systems/Network Engineer.**
* Duration : **14th Nov’2004 to 30th Sep 2009.**

***Work profile includes-:***

* Assembling and installing Computers, printers, scanners, Antivirus Software, and other hardware related items.
* Installing, Configuring, and troubleshooting of Active Directory, Exchange 2003, DHCP, DNS.
* Maintaining backups and restore the same when needed.
* Deploying IBM, HP Servers.

**Academic Qualifications**

* **Bachelor of Computer Applications - Mahatma Gandhi University** |M.E. S College Marampally, Aluva, Kochi - India| 2004.
* **H.S.C (Maths, Computer Science, Physics & Chemistry) Board of Higher Secondary examination, Government of kerala**|S.N.H.S.S. Okkal, Perumbavoor, Kochi - India| 2001.
* **SSLC** - **Board Exams, Government of kerala**|Anita Vidyalaya, Thannipuzha, Kalady, Kochi - India| 1999.

**Professional Qualifications**

* Certified by Microsoft as a **“Microsoft Certified Systems Engineer”**

**MICROSOFT ID: 7001946.**

* Certified by Cisco as a “**Cisco Certified Network Associate**”

**CISCO ID (CSCO): CSCO 11524612.**

**Key Skills**

* Strong interpersonal and relationship management skills.
* Time management, organizational and communication skills.
* Oral and written communication skills, including presentation and negotiation skills.
* Manage own workload and work autonomously with little direction.
* Experience of working effectively in a dynamic, cross cultural environment and working

with second language learners.

* Ability to build positive working relationships with and meet expectations of stake holders.
* Ability to identify potential issues/problems and ensure solutions are put in place before they occur.
* Ability to deliver an adult focused and responsive service.
* Public relation management.

**Professional Skills.**

* Windows server 2000/2003/2008/2012/2016/2019, windows XP/Vista/7/8.1/10.

* MS-Exchange 2000, 2003, 2007,2013,2016 and Outlook 2000/03/07/10/13/16/365.
* Microsoft Office 365 Pro Plus.
* Kali, Backtrack and Ubuntu.
* VMware.
* LAN/WAN and WLAN, TCP/IP, DHCP, DNS, FTP.
* IBM Lotus notes 6.5, 8.5.
* Symantec antivirus.

**Key Technical Knowledge**

* Implementing and Administering Microsoft Platforms, Administration of Domain Users and Groups, Network Monitoring.
* Troubleshooting problems associated with LAN Networking.
* Administrating Domain Users and Groups and Network Monitoring.
* Expert knowledge of Outlook 2000 and Outlook 2003/2007/2010/2013/2016/365.
* Troubleshooting problems associated with LAN Networking.
* Configuring local/domain security policies & Managing and Maintaining leased line connectivity.
* Knowledge in Common routed and routing Protocols.
* Knowledge in security using Access-Control-Lists.
* Knowledge of IP Telephony architecture / call manager.

**Personal Profile**

Sex : Male.

Date of Birth : 30-05-1983.

Father Name : Mr. ABDUL AZIZ V.S.

Mother Name : The Late Mrs. NADEERA ABDUL AZIZ.

Marital Status : Married.

Spouse Name : AFNITHA SHIHAB.

Children : One.

Daughter Name : SADIYAH VATHELI SHIHAB.

Languages Known : English, Hindi & Malayalam.

Contact Number : **(+973) 39805593.**

Nationality : Indian.

Passport Number : M3215941.

Date of Issue : 17/11/2014.

Date of Expiry : 16/11/2024.

Place of Issue : Bahrain.

Driving License : Valid Driving Licenses issued from India & Bahrain.

**References**

**Dr. Christos Gatzoulis. Dr. James Egan.**

**Head of School: ICT& Web media, Bahrain Polytechnic. Previous Manager Reporting, Bahrain Polytechnic.**

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**Dr. Christakis Papageorgiou. Mrs. Raghda Zahran.**

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