**NAME: PRABHU MUTHIAN THANKAPPAN**

**MOBILE NO: +973 35556820**

**EMAIL-ID: prabhujohn1013@gmail.com**

**CURRICULUM VITAE**

**OBJECTIVE**

To make optimum utilization of my knowledge and skills, utilize opportunities effectively for professional growth and to contribute in the best possible way for the betterment of the organization and myself.

**EDUCATIONAL QUALIFICATIONS**

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| --- | --- | --- | --- |
| **COURSE** | **NAME OF INSTITUTE** | **UNIVERSITY/BOARD** | **YEAR** |
| BACHELOR OF ENGINEERING ( COMPUTER SCIENCE ) | HINDUSTHAN COLLEGE OF ENGINEERING AND TECHNOLOGY | ANNA UNIVERSITY | 2011 |
| XII GRADE | INDIAN COMMUNITY SCHOOL OF KUWAIT | CBSE | 2007 |
| X GRADE | INDIAN COMMUNITY SCHOOL OF KUWAIT | CBSE | 2004 |

**WORK EXPERIENCE**

**1. Working in Kharafi National Co. as Network cum IT Helpdesk Engineer from June 2012 till April 2017.**

**Responsibilities**

* To design, configure, build and maintain computer networks, analyse network architecture, reconfigure networks and relocate data for optimal performance.
* Perform daily system monitoring, verifying the integrity and availability of all software, hardware, network resources and coordinate with field engineers for remote site issues.
* Troubleshooting: Rectified many issues by instituting best practices in system log analysis, backups, network operating centre security, user account/permissions management and systems/software auditing.
* Research, evaluate and suggest technologies which would enhance the IT network infrastructure capabilities.
* Plan, design and implement enterprise networks( LAN, WAN, VoIP ) based on requirement.
* Evaluate, monitor and prepare reports of activities for core switches, wireless access points, WAN devices and WAN links as per the approved functional checklist together with the network team.
* Spearheading strategic IT installation and maintenance services of the organisations local area network hardware/software, recommended infrastructure and application assessment along with assisting in designing and implementing high availability, scalability, performance and security.
* Manage and implement system operations, upgrades, operating system patching, preventive maintenance, disaster recovery, backup procedures, capacity planning, network security, performance tuning, problem diagnosis and resolution.
* Maintain the integrity of networks, servers and databases upon which the enterprise relies for uninterrupted business and management operations.

**2. Working in Middle East Crusher Plant a Division of Ahmed Mansoor Al Aali as a Plant Coordinator cum Dispatch Officer from Oct 2017 to till Date**

**Responsibilities**

* Arrange the vehicles for delivery orders in hand & rock collection.
* Making sales invoices for credit & cash customers.
* Contact existing customers regarding order in hand & for new orders.
* Prepare weekly invoices and sorting the delivery notes along with invoices.
* Filing the documents.
* Arrange cash sales amount for sector controller along with Cash Sale Deposit Form.
* Making scale for finished goods from daily production.
* Preparing and sending Daily Rock Purchase Report.
* Preparing and sending Daily Operational Report.
* Preparing Quotation as per enquiry of Customers.
* Up to dating purchase.
* Up to dating production & sale.
* Preparing Monthly Sales Report.
* Morning Brief for Plant Manager.
* Additional extra office jobs.

**PROJECT**

Carried out an innovative project on "**Minimum Distance Packet Forwarding (MDPF) for Search**

**Applications in Mobile Ad Hoc Ne**t", as a step towards the completion of my Bachelor's Degree

in Computer Science Engineering.

**PERSONAL INFORMATION**

Name : Prabhu MuthianThankappan

Father's name : MuthianThankappan

Date of Birth : 10 Mar 1988

Marital Status : Married

Nationality : Indian

Passport Number : P6270677

Driving Licence (Bahrain) : Yes

**DECLARATION**

The above mentioned information is true to the best of my knowledge. The photocopies of my

Certificates that support these information are herein enclosed with, for your kind perusal.

Thank you for your kind perusal !!!

Anticipating a favourable response

Prabhu M Thankappan