

Cover Letter

Respected Sir / Madam,

Good Day!

I hope you will find my profile suitable for the position of Quality Manager (Certifications). Other than my credentials, my stay period in GCC is around 15 years and I am well familiar with the culture here. I hope it to be the best opportunity to join your esteemed organization and looking forward to meet you and your team.

I introduce myself as a management system professional, having a work experience of more than 14 years in diverse Industrial and Service Sectors. My areas of expertise include Management Systems Auditing, Training, Mechanical Maintenance, Heating Ventilation & Air Conditioning (HVAC) Operations & Maintenance, Building Management System (BMS), Facility Management, Six Sigma, NEBOSH, etc.

I am currently based in Kingdom of Bahrain and searching for an opportunity to serve company with my area of expertise. I had worked previously at prestigious multinationals including Resource Inspection Canada Incorporated – Bahrain (1 year), SGS Pakistan Private Limited (4 years) and Bureau Veritas Pakistan (1 year). Moreover, I am approved Trainer for Occupational Health & Safety and Others Management System Courses by Ministry of Labour and Social Development - Bahrain, as well as National Trainer for Energy Management System in Pakistan. Also I served for 3 years in King Abdullah University of Science & Technology (KAUST) – Kingdom of Saudi Arabia as HVAC Maintenance Engineer and QMS representative.

Kind Regards

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