**UMME SHAISTHA**

**Mobile:** 36466812-• **Email:** ummeshaista94@gmail.com

**Address:** Tubli, bahrain



***Around 2 years of rich experience in delivering optimal results in high-growth environments in Teaching***

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**EXECUTIVE SUMMARY**

* Completed **TEFL** from the Asian College of Teachers, kormangala with **in-depth exposure** in teaching English
* High level of initiative in curriculum related as well as extra-curricular areas, developing student-centered, congenial learning techniques to instill enthusiasm in students with emphasis on value education to foster their development to their utmost potential
* Diligent and resourceful professional with excellent analytical and communication skills and active participant of seminars, workshops and staff meetings



**ACADEMIC CREDENTIALS**

Completed TEFL from the Asian College of Teachers, kormangala

2016 Bachelor of computer application from RBANMS College for Women, Bangalore with 74%

2011 12th (PCMB) from Smt Kamala Bai College, Bangalore with 75%

2009 10th from ABHS School, Bangalore with 54.20%



**ADDITIONAL QUALIFICATIONS**

* Cleared Add On certificate Course in Computers
* Studied additional English as first language for 3 yrs
* Undergone English course certification



**PROJECTS UNDERTAKEN**

* Online voting system
* Bug detection



**EXTRAMURAL ENGAGEMENTS**

* Appreciated for winning intercollegiate Quiz competitions
* Achieved the Best student award during graduation
* Conducted the college fest and achieved appreciation for winning badminton championship



**CAREER CONTOUR**

**Tawakkal International School, Bengaluru Assistant Mistress June 2017 – March 2018**

**Shams International School, Bengaluru Assistant Mistress June 2018- March 2019**

**Key Deliverables:**

* Teaching English to the students
* Managing classroom coverage of assigned subjects as per academic curriculum to students.
* Collaborating with fellow teacher on lesson plans and performed administrative tasks viz. recording attendance, managing course portfolios, student portfolios and providing individual assistance to the students.
* Exploring and implementing new teaching techniques and advising students for their professional and personal developments while resolving and counseling them on their grievances and issues
* Discussing and implementing syllabus, commensurate with the standard and the council.



**PERSONAL DOSSIER**

**Date of Birth:** 20th December 1992

**Languages Known:** English, Hindi, Kannada and Urdu

**Marital status:** Married

**Husband name:** Mohammed absar ahmed

**Visa status. :.** Dependent ( transferable)

**Declaration:**

I hereby declare that above information is true to the best of my knowledge.

Place :Bangalore umme shaistha

Date :10/03/2020