

**Career Objective:**

I am a consistent, hardworking, highly motivated person, I enjoy working with the public. I

feel that I am a friendly, outgoing and dependable person. I feel it is crucial to demonstrate the

importance of my job duties and expectation. I am looking to improve my position in the work

force, expand my knowledge and skills. I am also looking to establish long term employment in

a friendly environment.

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**Personal Information**

**Name :** Azhar Nawaz

**Birth Date :** 14 December 1988

**Gender :** Male

**Residence Country :** KINGDOM OF BAHRAIN

**Marital Status :** Married

**Number of Dependents :** 3

**Valid Driving License :** Bahrain / Pakistan

**Contact No.** : +973 3408 4563

**Work Contact No.** : +973 3731 5463

**Address :** FLAT # 03, BLD # 928, ROAD 2313, MANAMA CENTER 323, BAHRAIN.

5cc15216df4e907d8fe79c6f_who-we-are-tax-services-small-business-accounting-12075.png**Email Address :** [qazi.azhar964@gmail.com](mailto:qazi.azhar964@gmail.com)

**:** linkedin.com/in/qazi-azhar

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**Experience**

computer-icons-clip-art-location-icon.jpg**Employer** : PAKEEZA CONTRACTING *Manama, Bahrain*

**Current Job Title** : **Sr. DRAFTSMAN / SITE SUPERVISOR**

**Start Date** : April 2019

**End Date** : Present

**Working Hours** : 48 hours/week

**Achievement / Tasks**

Prepare shop drawings & as built drawings, Visit at site & check all environments to start the project as per drawings.

Problem solving, Monitoring progress of the project with concern team member.

Developed training procedures for new drafting employees

***Employer Contact #: Qazi Javid (Managing Director) - +973 3303 2325 -*** [***pakeezagroup7228@gmail.com***](mailto:pakeezagroup7228@gmail.com)

computer-icons-clip-art-location-icon.jpg**Employer** : AL-DREES INDUSTRIAL & TRADING CO. (ALITCO) Saudi Arabia

**Position Title** : **AutoCAD Operator**

**Section / Department**  : Engineering

**Start Date** : January 2014

**End Date** : January 2017

**Working Hours** : 48 hours/week

**Achievement / Tasks**

System drafting and design includes layout of equipment as per customer specs.

General arrangement of drawing and site layouts. typical cross sections diagram and coordinate with Manager & related team members. Metal door and frames drawing Include opening size(s), handling of doors, Details of construction, location and installation requirements of door hardware and reinforcements, hardware, fire label.

Lock’s preparation of following Brands. DHI, ARROW, HAGER, PEMKO, ANSI, NFPA, CORBIN RUSSWIN, DORMA, UNION, STANLEY, YALE, TEESA.

***Employer Contact #: +966 11 29 533 33 - info@alitcogroup.com***

computer-icons-clip-art-location-icon.jpg**Employer** : MIA CORPORATION PVT. LTD Lahore - Islamabad, Pakistan

**Position Title**  : **Sr. Draftsman**

**Section / Dept.**  : Engineering

**Start Date** : February 2013

**End Date** : January 2014

**Working Hours** : 48 hours/week

**Achievement / Tasks**

Preparing Shop Drawings and Detailed Design drawings on AutoCAD. Coordinating with Other Services Electrical, HVAC, Plumbing, Firefighting Etc. Preparations AHU's, & Fire Pumps Foundation details Plans, Sections, Details drawing and take approval from consultant and Implement Consultant Comments. Preparing drawing list updated schedule and status, reporting to concerned Engineer for Progress of work. Preparing materials quantities list installed or required for site.

**Projects Completed:**

MCB IT CENTRE LAHORE.

HALY TOWER DHA LAHORE (18 Story Commercial Hi-rise in DHA Lahore).

***Employer Contact #: Khalid Mehmood (Project Manager) - +92 33225488813 -*** [***khalid.mehmood@mia.com.pk***](mailto:khalid.mehmood@mia.com.pk)

computer-icons-clip-art-location-icon.jpg**Employer** : PRIEME ENGINEERING METHOD Islamabad, Pakistan

**Position Title**  : **Sr. Draftsman / Site Supervisor**

**Start Date** : January 2012

**End Date** : January 2013

**Working Hours** : 48 hours/week

**Achievement / Tasks**

### Coordinated project drawings in consultation with project managers, Eng. Staff and other trade professionals & ensured timely completion of all individual project requirements.

### Supervising construction sites with Strong communicational, thinking, problem solving and organizational skills.

### Heat load Calculation Duct design (MCQuay duct sizer), Ductwork Plans and sections, Cooling Layouts, Schematics, Damper schedules, Damper selections, Diffusers and Grills selections.

### Installation, Testing and commissioning of HVAC Plant. Inspected work sites and implemented safety procedures in the workplace.

**Projects Completed:**

(NBBIAP) New Benazir Bhutto International Airport Project Islamabad.

***Employer Contact #: Babar Mehmood (Director) +92 3452632222 -Priemeengineeringmethods@gmail.com***

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**Employer**  : I&MS INSTRUMENTATION & MANAGEMENT SYSTEMS Islamabad, Pakistan

**Position Title**  : AutoCAD Operator

**Start Date** : February 2009

**End Date** : December 2011

**Working Hours** : 48 hours/week

**Achievement / Tasks**

Creating Shop drawings for BMS, CCTV, HVAC Controls, Firefighting & Suppression systems.

Taking Approval from consultants and reviewing Design Drawings & Calculations as per Specs & Standards.

Preparing various Periodical Reports regarding Design/Shop Drawings approval Status & reviewing As-Built

Coordinating with Electrical, Plumbing, and HVAC drawings.

**Projects Completed:**

ISE. Islamabad Stock Exchange Islamabad.

PTET TELECOM TOWER. (30 Story Commercial Hi-rise in Islamabad)

PTET TELE HOUSE. (13 Story Commercial Hi-rise in Islamabad)

ASTP. Arfa Software Technology Park Lahore.

***Employer Contact #: Shakil Ahmed (Manager North) - +92 514445679 -*** [***shakil@haqholdings.com***](mailto:shakil@haqholdings.com)



**Education**

**Diploma, DRAFTSMAN AutoCAD Certificate (NAVTEC)**

(MIIM) Modern Institute of Informatics & Management National vocational Program by Govt. of Pakistan

**Location:** Islamabad, Pakistan **Location:** Islamabad, Pakistan

**Completion Date:** July 2010 **Completion Date:** November 2008

**High school / equivalent, Science**

G.H.S.S BAREELA

**Location:** Haripur Pakistan

**Completion Date:** March 2006

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**Skills**

Microsoft OFFICE Windows Expertise Email Communication

Photoshop / Video Editing Computer Software, Hardwar Social Media



**Languages**

* **English Level:** Expert
* **Arabic Level:** Intermediate
* **Urdu Level:** Expert
* **Hindi Level:** Expert
* **Punjabi Level:** Expert

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**Hobbies and Interests**

**Cooking:**

I'm Able to cook almost every dish in south East Asia Cuisine.

**Volunteering For Red Cross or other NGO's Societies.**

Helped in 2005 earthquake disaster of north east area Pakistan & Kashmir.

**Sports:**

Football Played a state level match.