

Rakan Sari Al-Nammari

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Dear Sir / Madame,

As a highly motivated and dedicated person with strong communication and interpersonal skills, I would like to apply for a position at your esteemed organization.

Through my two years of work experience at Wyndham Grand Manama Hotel as a Commis Chef and part time marketing coordinator, and while being a student, I have been extensively involved in my community, which has allowed me to develop strong interpersonal skills. My involvement in various events has allowed me to work closely with my peers while supporting the community as a whole.

These experiences have allowed me to develop strong time management and organisational skills, which I see as being very important when seeking employment.

Personal attributes that I believe make me suitable for this position includes:

- **Motivation:** Volunteer participation and school results demonstrate high motivation.
- **Customer Service:** Assisting with community events has allowed the development of customer service skills.
- **Communication:** Working for events has allowed the development of my communication skills.

My educators have commended me for my willingness to participate and my dedication to helping out where possible. I enjoy working with others and believe that my strong communication skills will ensure that I can meet the expectations of this role. I would very much appreciate the opportunity to demonstrate my capabilities to you in person.

I believe that I have a lot to offer, especially that I have completed my certification for digital marketing, as I am keen to develop my professional skills and look forward to be employed at your organization. I have enclosed a copy of my resume, which further details my skills and qualifications, for your consideration. I can be contacted at all times on the details provided above.

I very much look forward to hearing from you and thank you for considering my application.

Yours Sincerely,

Rakan Sari Al-Nammari