

RAJAT SACHDEVA



Personal Details

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Date of Birth:

February 16, 1994

Nationality: Indian

Sex: Male

Marital Status: Single

Driving License: YES

Languages

English
Urdu /Hindi
Punjabi

Summary

Experience in events coordinator with all stages from planning an events/ conferences / exhibitions to execute it (Have skills to maintain the relation from Suppliers to exhibitors or clients).

Also had an experience in outdoor and indoor salesman, generating leads, meetings with cooperate clients, sales and customer visit reports, follow-up etc.

Skill Highlights

- Project management
- Leadership
- Multitasking
- Interpersonal
- Energetic
- Service-focused

Experience

Sales and Marketing Executive, May 2020 to present

Promovision Advertisement Co., Tubli

- Generating the leads
- Customer visit and sales reports
- Meetings with corporate clients
- Follow-up by phone or visit
- Achieving the sales target

Sales Promoter, November 2019 to January 2020

Virgin Megastore, Bahrain City Centre

- Attend the customer
- Promoter for mobile accessories
- Achieving the sales target

Sales & Event Coordinator, November 2016 to September 2019

IKHLAAS EVENTS MANAGEMENT, Kingdom of Bahrain

- Updated for upcoming exhibitions and conferences in Bahrain.
- Event coordinator or supervisor in different events like Formula one, Bahrain International Air show, Saudi International Air show, Nickelodeon and MBC3 cartoon events in BCC etc.
- Building the relation with clients
- Handling promoters and models of different nationalities.

Education

B.tech: Electronics and Communications -2012-16 **Kurukshetra University**, India

Extra-curricular Activities

- Participated in various dance competitions at college level and Face of Videocon.
- Won 2nd prize in Group Dance Competition organised by Kurukshetra university
- Coordinated various events at Annual Techno Cultural Fest Synergy in University