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Hiring Manager

HR Department

Recruitment

Dear Hiring Manager,

I am writing to express my interest in the position that suitable for my skills and experience**,** Advertised as being open with your company at this time. I am award-winning and accomplished Retail Management Professional with more than 19 years experience, including the past 11+ years at the Store Manager level. Now I would like to bring my expertise and knowledge to work for your company.

Having over 19 years of experience working at leading high street retailers, I possess a variety of retailing skills that I feel will prove to be highly valuable to your company. The consistent theme throughout my career has always been my ability to drive operational, visual and customer service standards to the highest levels. I also possess creative flair as well as first class communication skills, and I am quickly identify fashion trends and exploiting retailing opportunities.

My ability to work as a team player, meet deadline and go the extra mile, together with my passion and attention to details have contributed to my success in Retail Management. As my stable work history shows I am dependable and dedicated. I am familiar with all aspects of retail management, Including merchandising, inventory control, cash financial & shrinkage, customer service and administration.

However, what really sets me apart from other candidates is my proven ability to maximize business opportunities, develop my staff to deliver greater service and my long track records of hitting targets. As someone who recognizes that success starts with people, I would like to point out that I specialize in staff selection, retention, training and performance monitoring, all of these are vital in ensuring that my team is always skilled, capable and motivated workforce.

I firmly believe that my combination skills and experience can make an immediate and positive impact on your business. I realize that this letter alone may not sufficiently convey all my abilities. Therefore, I would appreciate the opportunity of a personal interview with you, where I will be able to demonstrate my suitability further and in more details.

Thank you for your time and consideration.

Sincerely yours,

Robert Lazarte Doctama