

Curriculum Vitae

Kingdom of Bahrain

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ELLA SABA EREÑO



EDUCATIUNAL ATTAINMENT

June 1993 – March 1997 Bachelor of Science in Commerce Major in Management
Christ The King College
Calbayog City,
Western Samar, Philippines

June 1989 – March 1993 High School Graduate
Christ the King College
Calbayog City,
Western Samar, Philippines

June 1983 – March 1989 Elementary School
Calbayog Pilot Central School
Calbayog City,
Western Samar, Philippines

PROFESSIONAL COMPETITIVE EDGE

- ✓ **Trained Bartender with approximately ten (10) years' experience.** Knows both alcoholic/non-alcoholic drinks and fruit beverages. Intermittent employment due to mother's health, not a hindrance to learning because I practice in and out of work.
- ✓ Government Standards certified:
National Certificate (NC) II # 0813060248598, issued Oct. 16, 2008

WORK AFFILIATIONS

Cashier/Waitress/Bartender (in present capacity)

MANSOURI MANSION HOTEL

Garden 627, Janusan, Kindom of Bahrain

December 10, 2018 - up to present

- Multi-tasking work; doing cashier job, mixing alcoholic and non-alcoholic drinks and serving to the customer
- Operates the Cash Register, Point of Sales and other sheet for accuracy
- Promotes and maintains good public relations with guest, patronizing the restaurant and bar
- Observes and fulfill Customers additional requests
- Ensures the restaurant is ready to receive guests prior to opening, and both wait staff and tables are ready on line with opening standards
- Being attentive to guests and resolve their complaints where possible, reporting all incidents to my Supervisor
- Establish and achieve quality Guests satisfaction goals. Respond in a courteous and prompt manner to all Guests questions/complaints and requests to ensure a high level of guest satisfaction
- Anticipate Guestd needs
- Maintain a high level of knowledge which affects the Guests experience
- Tidying up tables and stations before, during, and after service operation
- Keeps all equipments, set-ups, and display clean and tidy
- Carry food and beverage trays, as well as food and drink menus in a safe manner to minimize damages
- Ensures that all the F &B Policies of the Management are being followed in the operation

Bartender

REHAB GASTRO BAR

Barangka, Mandaluyong City

Since April 17, 2016

Specific tasks:

prepares, mixes and serves drinks to customers both in the Bar and Restaurant , handles Bar stock and inventory, maintains Bar sanitation, refers and promotes specialty drinks to customers, assists the Bar Manager in the effective delivery of services to ensure customer satisfaction, assists in the costing process, provides alternative cocktails in the absence of standard ones based on customer taste-tested Bar (cocktail) creations, and trains new Bartenders in the workplace.

Bar Staff

EDSA-SHANGRILA HOTEL

One Garden Way, Ortigas Center, Mandaluyong City

January 17, 2011 to December 31, 2011

Specific tasks:

Sets up mobile Bar for the banquet; prepares glassware, fruit garnishes, and presentation aspects for the drinks; assists Bartenders in cocktail preparation, serves the same to the banquet; render general assistance to the Bar team.

Bar Assistant, Waitress and Kitchen Attendant

BLUE ONION BAR AND RESTAURANT (OLD MANAGEMENT)

Eastwood City Walk, Libis, Quezon City

May to August 2008

Specific tasks:

Sets up the Bar, cleans and prepares the needed glassware, mixes variety of cocktails, serves food and drinks to the guests, promotes selection of menu and drinks, monitors the availability of beverages, coordinates with the kitchen staff on orders and serving, serves as wine steward.

Cocktail Attendant and Waitress

1901 FOOD AND BEVERAGE

Calbayog City

February 2001 to July 2004

Specific tasks:

Promotes selection of menu and drinks, mixes variety of cocktails and non-alcoholic beverages, serves and mixes coffee, attends to guests on their needs during dine-in, maintains the Bar in all aspects, including inventory.

SPECIAL TRAININGS, SEMINARS AND WORKSHOPS

Symposium, Topic: Starting a Bartending Career
ARELLANO UNIVERSITY
Pasig City Campus
January 17, 2018

Conference: World Tourism Day 2017 National Conference
DEPARTMENT OF TOURISM
The Manila Hotel
September 27, 2017

Workshop: Dare to Flair Your Way – “How to Flair”
Workshop: Basics and Beyond – “Start a Real Bartending Career”
THE PHILIPPINE BARTENDERS’ LEAGUE
WOFEX 2008, World Trade Center, Manila
August 9, 2008

Chocolate Proline & Choco Sculptures
Ice Cream Making
Food Styling and Photography
MANILA F & B EXPO (MAFBEX) 2008
Manila
June 20, 2008

Schooling: Mixology 101
OBP-FLAMING OLIVES MOBILE BAR, INC.
Malate, Manila
April to August 2008

Schooling: Food and Beverage Attendant (TESDA-TVET Registered)
PHILIPPINE ACADEMY FOR CAREER AND TECHNOLOGY, INC.
Paco, Manila
October 22 to December 2, 2007

NOTABLE BAR CREATIONS/DISCOVERIES

- ✓ Blood on my veins
- ✓ Scarlet
- ✓ Mintless Mint
- ✓ Fresher Green

OTHER AWARDS

Most Outstanding Trusted Lady Bartender, and Professional
Bar Management Advocate of the Year, Female Category,
Hospitality Industry Sector
Asia Pacific Excellence Awards, National Silver Grand Awarding
The Orchard Golf and Country Club Palmer ABC Hall
Dasmariñas City
January 13, 2018

Ph.D. (Honoris Causa) in Business Administration
major in Mixology and Beverage Management
Conferred by the *Brethren Evangelical School of Theology*
OLIVAREZ COLLEGE
Parañaque City
January 6, 2018

PROFESSIONAL AFFILIATION

To be worked out soon.

PERSONAL INFORMATION

Citizenship	:	Filipino
Civil Status	:	Single
Birth Date	:	August 22, 1976