



SALMANUL FARIS K
ACCOUNTANT

✉ salmanulfarisk786@gmail.com
☎ +973 34309227
< Manama, Bahrain

Seeking challenging career in the field of accounting taxation and working in an environment that stimulate my intellect and provides me the freedom to initiate and realize my goals simultaneously to contribute in the best way towards organization's vision realization.

WORK EXPERIENCE

- **ACCOUNTS ASSOCIATE**

SOLUTIONS FINANCIAL CONSULTANCY (FINPALI)-
FINANCIAL ADVISORY FIRM

05/2018 - 012/2018 , CALICUT KERAL

- **ACCOUNTANT**

RAHAH HOLDING COMPANY W.L.L BAHRAIN

MARCH 2019- PRESENT

SKILLS

INVENTORY MANAGEMENT

KNOWLEDGE IN GAAP

TIME MANAGEMENT

PAY RULE PREPERATION

KNOWLEDGE OF BRS

HIGHLY NUMERICAL ANALYTICAL SKILL

PROFICIENCY IN EXCEL

MEATING DEADLINES

KNOWLEDGE IN FAINALISATION OF ACCOUNTS

JOURNALISING AND VOUCHING OF TRANSACTION

QUALIFICATION/CERTIFICATION

- **BACHELOR OF COMMERCE (2015-2018)**
(Univercity of calicut)
- **PLUS 2 (2013-2015)**
(Umbichi haji higher secondary school chaliyam,)
- **SSLC (2012-2013)**
(Umbichi haji higher secondary school chaliyam)

Accounts Experience:

- Maintain friendly and effective relationship with clients
- Expertise in preparing financials like Trial Balance, P&L a/c and Balance sheet
- Providing Assistance for Senior Accountant
- Handled All the modules such as Accounts Payables, Accounts Receivables ,Cash management and General ledgers
- Handling Self-Correspondence with all Customers, Suppliers and Banks
- Prepare financial information for the internals of the company
- Assisting Senior Accountant for Tax Filing.

Audit Experience:

- Vouching of Cash Books, Sale and Purchase Register, Debtors and Creditors Ledgers, General ledgers so as to authenticate the figures appearing in the Books of Accounts of Client
- Verification of Bank Reconciliation Statements
- Verification and Valuation of Fixed Asset and stock

PERSONAL DEVELOPMENT

- Learned how to work in a Team and meet the Deadlines.
- Quick Learning, Adaptability, Loyalty are my greatest assets.
- Ability to work in challenging environment.
- Initiative and desire to excel.
- Strong accounting(GAAP) and system knowledge.
- Solid working knowledge of MS Office with a strong level of proficiency in Excel

LANGUAGES

English



Malayalam



Hindi



Tamil



SOFT SKILLS

- Communication
- Teamwork
- Adaptability
- Work Ethic
- Interpersonal Skills
- Time Management
- Leadership
- Attention to Detail
- Ability to Work Under Pressure
- Creativity
- Willingness to learn

PERSONAL INFORMATION

DOB : 27 August 1997
Nationality : Indian
Marital Status : Single
Passport No : R4227006
CPR NO; :970826559
Visa Status : NOC/Transferable Visa

REFERENCE

1. FAYIS EK(Store manager)
Mobile: +973 33155619

DECLARATION

I hereby declare that the above details are true and best of my knowledge.

DATE: (SALMANUL FARIS K)

PLACE: