

Name : Anjali Subhash Bhalerao

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(Block), Southern Governorate, Bahrain.**



Professional Experience

Marketing Associate at Bayer Vapi Private Limited. (From April 2018- 14th December 2019).

- Financial Reporting & MIS.
- Maintaining monthly & daily sales report for Internal & External Business in MS-Excel & updating the management.
- Forecasting / Budgeting-(Delta Master Tool)-Coordinating with Order management teams.
- Export order management.
- Communicating with export customers through E-mails. Customer follow-up for payment.
- Co-coordinating with Production department for sales requirement.
- Creating & monitoring export sales order through SAP system (Sales & Distribution Module).
- PowerPoint Presentations.
- Export Database.

Academic Background

Degree	Institute	Board/ University	Year	Class
MBA (Marketing)	SSR Institute of Management & Research, Silvassa.	Savitribai Phule Pune University	2018	First Class
B.Com (Marketing)	KBS & Nataraj College of Commerce & Science, Vapi.	Veer Narmad South Gujarat University	2016	First Class
HSC	Ashadham School, Vapi.	Gujarat board	2013	First Class
SSC	Ashadham School, Vapi.	Gujarat board	2011	Distinction

Academic Projects

Projects	Organisation	Tenure	Title and brief description
Summer Internship	Hotel Sovereign	2 months	“A study on consumer behaviour with special reference to Hotel Sovereign.”

Additional Projects

- Research Paper on “Consumer Behavior: A Literature Review” published in www.ijetsr.com ISSN 2394-3386.

Computer / Technical Knowledge

- Proficient in MS Office - Word, PowerPoint, Excel, Outlook.
- SAP- Sales & Distribution Module.

Key Skills

- Effective Communication.
- Presentation Skills.
- Analytical Skills.

Extra-Curricular Activities

- Participated in Avishkar Competition in 2017 at Nashik (University Level).
- Participated in Best Manager Contest in Post-Graduation.
- Attended a National conference on Corporate Governance and Sustainable Development at SSR IMR during January 2017.
- Attended a two day’s workshop on entrepreneurship conducted by Make Intern in association with IIM Carpedium SSR IMR during April 2017.
- Participated and won Intercollege Basketball Tournament at University level in 2014. Participated in Cultural events and various sports like Basketball, Handball, Cricket, Tug-of-War at graduation as well as post-graduation.

Personal vitae

Date of Birth : 18/05/1996

Nationality : Indian

Gender : Female

Languages Known : English, Hindi, Marathi, Gujarati

Hobbies : Dancing, Learning new things, Travelling, Playing guitar, Swimming.

I hereby declare that all the information provided by me in this application is factual and correct to the best of my knowledge and belief.

(Anjali Bhalerao)