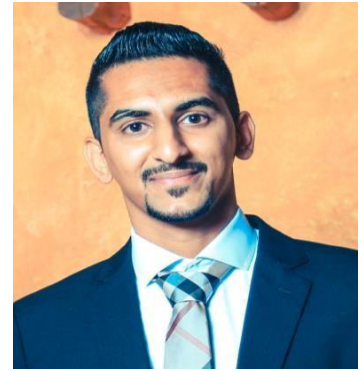


CURRICULM VITAE

Hussam Nabeel Ebrahim Mohammed



Personal Detail:

Marital Status: Married

Nationality: Bahraini

Date of Birth: 27 May 1989

CPR No: 890501491

Address: H:140 R:2001 Zayed Town 720

Telephone: 33432243

E- Mail: husam.nabeel@gmail.com

Languages Know: Arabic (mother tongue) and English (reading and writing).
Indian (comprehension and speaking).

Experience of work:

Dar Fzam.: Group Restaurants General Manager (Current Job)

1. Establishes restaurant business plan by surveying restaurant demand; conferring with people in the community; identifying and evaluating competitors; preparing financial, marketing, and sales projections, analyses, and estimates.
2. Meets restaurant financial objectives by developing financing; establishing banking relationships; preparing strategic and annual forecasts and budgets; analyzing variances; initiating corrective actions; establishing and monitoring financial controls; developing and implementing strategies to increase average meal checks.
3. Attracts patrons by developing and implementing marketing, advertising, public and community relations programs; evaluating program results; identifying and tracking changing demands.

4. Controls purchases and inventory by meeting with account manager; negotiating prices and contracts; developing preferred supplier lists; reviewing and evaluating usage reports; analyzing variances; taking corrective actions.
5. Maintains operations by preparing policies and standard operating procedures; implementing production, productivity, quality, and patron-service standards; determining and implementing system improvements.
6. Maintains patron satisfaction by monitoring, evaluating, and auditing food, beverage, and service offerings; initiating improvements; building relationships with preferred patrons.
7. Accomplishes restaurant and bar human resource objectives by recruiting, selecting, orienting, training, assigning, scheduling, coaching, counseling, and disciplining management staff; communicating job expectations; planning, monitoring, appraising, and reviewing job contributions; planning and reviewing compensation actions; enforcing policies and procedures.
8. Accomplishes company goals by accepting ownership for accomplishing new and different requests; exploring opportunities to add value to job accomplishments.

Durrat Al Jazira Tunelling Co.: Account Manager (Construction Company) 2017-2019.

1. Monitor the day-to-day financial operations within the company, such as payroll, invoicing, and other transactions.
2. Oversee account department employees, including financial assistants and accountants.
3. Track the company's financial status and performance to identify areas for potential improvement.
4. Seek out methods for minimising financial risk to the company.
5. Research and analyse financial reports and market trends.

6. Provide insightful information and expectations to senior executives to aid in long-term and short-term decision making.
7. Review financial data and prepare monthly and annual reports.
8. Generate financial reporting as per the IRFS like Income Statement, Cash flow, Balance sheet.
9. Present financial reports to board members, stakeholders, executives, and clients in formal meetings.
10. Review and manage the inventory in the warehouses with using LIFO system.
11. Monthly closing inventory count to make proper monthly income statement report.
12. Reconcile and manage the petty cash.
13. Stay up to date with technological advances and accounting software to be used for financial purposes.
14. Establish and maintain financial policies and procedures for the company.
15. Understand and adhere to financial regulations and legislation.
16. Prepares special reports by studying variances, preparing budgets, developing forecasts.
17. Contacting and dealing with local banks to get facilities, loans, LC and OD for the company.
18. Arrange the documents and reports as per IFRS for the auditors to complete the annual financial position.
19. Prepares special reports by using the ERP system to calculate the TAX and present that to NBR Bahrain.

M. H. Al Mahroos: Financial Analyst 2014-2017

1. Determines cost of operations by establishing standard costs; collecting operational data.
2. Improves financial status by analyzing results; monitoring variances; identifying trends; recommending actions to management.
3. Reconciles transactions by comparing and correcting data.

4. Provide creative alternatives and recommendations to reduce costs and improve financial performance.
5. Consult with management to guide and influence long term and strategic decision making.
6. Supervising the Daily Sales Reports.
7. Overlooking monthly invoices.
8. Maintain monthly payments to the suppliers and franchisee.
9. Reporting weekly and monthly sales to franchisee.
- 10.Overseeing monthly Profit & Loss Reports.
- 11.Reconciling the Bank Accounts on monthly basis.
- 12.Reconciling the Suppliers statement of account.

Jawad Business Group: Accountant 2011 – 2014

1. Supervising the Daily Sales Reports.
2. Overlooking monthly invoices.
3. Maintain monthly payments to the suppliers and franchisee.
4. Reporting weekly and monthly sales to franchisee.
5. Doing Office arrangement and filing system.
6. Passing journal voucher & GIS through various countries.
7. Overseeing monthly Profit & Loss Reports.
8. Reconciling the Bank Accounts on monthly basis.
9. Reconciling the Suppliers statement of account.
- 10.Handling brands names (Burger king, Dairy Queen, Papa Johns, Romanos Macarroni Grill, Magic Wok, Thai Express, Hakisushi, Delifrance and Justa Pasta. - Total of 31 stores.

Van Gokh Décor: Accountant and Human Resources (2010-2011)

Do all accountant Work and payroll in the Company & Some of HR Work.

Work Till: Since December 2010 Till April 2011.

Al Hawra: Cashier (2007-2009)

Duties & Responsibilities: working in cash counter, responsibility of opening & closing balance account, its security, use to make orders through internet, worked as shop manager, was responsible in getting the product sell and receive.

Worked Till: Since April 2007 till august 2009

Al Hawaj Salmaniya: Salesman Part Time (2007-2009)

Duties & Responsibilities: Attending the customer, Helpful and fit in any section of work.

Worked Till: Since July 2007 till May 2009

Qualifications:

1. **Advanced Skills in Leadership and Management** - AIT Nov'15.
2. **Efficient Finance & Accounting Operation:**2014 Best Practice & Updates – Meric (Training & Consulting).
3. **Basic Health and Safety** Aug'14.
4. **First Aid and Civil Defence** – Ministry of Interior Mar'14.
5. **Positive Attitude:** The Secret – Leaders ITD Mar'13.
6. **Work Ethics** – ETS Oct'12.
7. **Effective Time Management** – Horizons Sep'12.
8. **B. Com** - Pune University (India) 2010.
9. **Secondary school Certified**, Isa Bin Ali Al-Khalifa. Boys 2007.

Additional Qualifications:

1. Accounting software **ERP`s**: Oracle System, Sage Acc Pac, Odoo and Peachtree.
2. Computer: Office Software's & Windows OS.
3. Typing: Arabic and English.