

Sunesh Ravindran C

CONTACT NUMBER 00973-34128859, 34241329

To,

Sub: Application for the post of Maintenance Supervisor

Dear Sir,

I reliably understand that there are certain vacancies in your esteemed organization and as such I wish to offer myself as a candidate for a suitable post commensurate to my qualification and experience.

Please find my brief CV attached for your kind perusal and favorable consideration.

In the event of my being selected in your organization, I assure you that I will discharge my duties and responsibilities with utmost care and sincerity, to attain the goal of the authority. I am awaiting your favorable attention to the matter.

Thanking you,

Yours Sincerely,

Sunesh Ravindran C

Mob: 00973- 34128859

E-mail: sunesh12@gmail.com

CURRICULUM VITAE

POST APPLIED FOR MAINTENANCE SUPERVISOR

Sunesh Ravindran C

Contact No. 00973-34128859,34241329

Email:sunesh12@gmail.com

Objective

To obtain a challenging position in MEP maintenance supervisor utilizing proven abilities .Developed through my experience and education with the opportunity for professional growth based on Merit and performance and also to utilize organizational and leadership skills to motive team to achieve optimum performance

SUMMARY

Good knowledge of overall technical supervision and commissioning procedure of Electrical and plumping. Skill in both verbal and written communications and applying supervisory techniques

Educational Qualifications

SSLC With 1st class (Board of Public Examinations, Kerala-2000)

Technical Qualifications

- Diploma In Mechanical engineering-2000-2002 (Polytechnic)
- National Trade Certificate in Wire man-2003-2005, (**I T I**)
(National Council for Vocational Training.)

Computer skills

- Good knowledge of operating system, MSOffice, Internet, Email etc.

Languages known

Read : English, Hindi & Malayalam
Write : English, Hindi & Malayalam
Speak : English, Hindi & Malayalam

OTHER QUALIFICATION

Having Bahrain Driving License (light vehicles) validity 16/03/2020

Work Experience (13 YEARS)

Experience in India 3 year

Experience in abroad 2008 to PRESENTLY

Professional Experience

- Electrician (House wiring & plumbing)
Hightech mechanical & Electrical Engineering services, Mahad, Maharashtra, India.(From September 2005 to August 2007)
- Electrician (Maintenance)
Manju Lottery & company Kannur, Kerala, India
From October2007 to June 2008
- MEP Technician (Commissioning & Maintenance)
ALKOMED Engineering Services Company WLL,
From 07-07-2008 to 12-07-2010Worked as an MEP Technician at BETALCO
(01-09-09 to 12-07-2010) through ALKOMED Engineering Services Co .WLL.
- Worked as a Maintenance team leader for Olive VFMWLLfrom 10-11-2010 to 13-11-2012
- Worked as a Maintenance Supervisor for **Nama International Real Estate W.L.L** From 14-03-2013 to 26-11-2017
- Presently working as a supervisor in Guardian building Construction Company from 2018 March

NATURAL OF WORK

- Supervise the maintenance personnel and manage the external service providers.
- Optimize the maintenance activities in liaison with technical support.
- Supervise and coordinate repairs, equipment replacements
- Prepare and Check maintenance procedures
- Coordinate with technical support, the spare parts, and the preparations of heavy maintenance operations.
- Coordinate to the relevant departments the facility or equipment modifications.
- Maintains reactive and preventive records of work performed (both hard & soft copies), inventory, expenses, prepare reports and recommends improvements, implements new techniques/ procedures
- Planning, scheduling, estimating time and cost, organizing and directing work Orders and may purchase tools, materials and supplies.
- Advices and trains lesser skilled maintenance personnel and facility staff in work procedures and proper use of tools
- Reviews work of contractors to assure quality and adherence to plans and specifications
- Reviewing plans and specifications for contracted works and reviewing the works of outsourced contractors
- Maintenance and repair of existing units, replacement parts and ensures work is completed according to Department specification and standard safety guidelines
- Assist in Budget planning and preparations
- Electrical equipment maintenance and servicing
- Trouble shooting the irrigation and electrical problems
- Supervise the installation of electrical and plumbing equipment s.

Personal Details

Date of Birth : 12th November 1984
Sex : Male
Nationality : Indian
Religion : Hindu, Thiyya
Marital status : Married
Passport Number : P 5996919, Valid up to 03/05/2027
CPR Number : 841 124701
Permanent Address : S R Nivas
Vellachal, P.O,Iriveri, 670613
Kerala, INDIA.

Declaration

I do hereby declare that all the particulars furnished above are true and correct to the best of my knowledge.

Bahrain,
26/07/2018

Sunesh Ravindran C.