

# EMAN ZAMIR

## CURRICULUM VITAE

### CAREER OBJECTIVE

To establish a career in a growing organization with a good environment. To intensify my skills and experience while enhancing the company's productivity and reputation.

### EDUCATION

#### Major

**B.Sc. in Business Management** JAN 2014-OCT 2019

- The program promotes a thorough knowledge of projects, project management, financial management of projects, and the value of the business, organizational, and societal context that projects exist in.

#### Minor

**B.Sc. in Accounting** JAN 2014- OCT 2019

- Specialized in primary purpose of any accounting function under the IFRS Foundation Constitution, that of ongoing financial record keeping. Monetary information of all types--operational expenses, salaries, donations, capital expenditures, investments, cash flow, utilities--should be tracked on a monthly basis at a minimum.

#### EXPERIENCE:-

Have done internship at Chaturvedi associate which is a Chartered accountant and business consultant firm as a telemarketer:

My duty involved:

- 1) Cold call people using a given phone directory to sell products or solicit donations.
- 2) Answer incoming calls from prospective customers.
- 3) Use scripts to provide information about product's features, prices etc. and present their benefits.
- 4) Keep records of calls and sales and record useful information.



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📍 Bahrain, Hidd

**Nationality:** Bahraini

**Language:** Fluent in Urdu and English

### SKILLS

- Problem Solving
- Research
- Communication
- Strong Work Ethic
- Time Management
- Critical Thinking
- Handling Pressure
- Leadership

### EDUCATION

**B.Sc. in Business Management - Major /Minor in Accounting**

University of Bahrain, Sakhir  
2014 – 2019

## Workshops, Submit and Conferences

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### **Innovation Camp, Injaz Bahrain**    *Feb 2019*

- Creating a team, presenting a unique innovative business idea, which can attract society and enhance the business.

### **The Millennium Biotechnology Pan Arab Conference & Bio-Business Form**

*23-24 April 2019*

## University Projects

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### **MGT 233: Organizational Behavior**

Registered interviews from various working people in order to learn how they cope with the various type of stresses and balance their work with their personal life.

- Introduction of human behavior in an organization setting

### **MGT 239: Small Business**

Built a report and presentation on small business we aspire to start which included information about the potential risks and benefit the business would come to face.

### **MGT 439: International Business**

The problems faced by famous international companies and brainstormed the best solution for the problems.

### **MGT 437 Business Ethics**

In-depth investigation and foresight needed to overcome the complicated ethical challenges; modern and controversial ethical issues facing the business community.

### **MGT 430 Human Resources and Personnel Management**

Conducted a research on two companies of Bahrain and made a report as well as presentation on how their strategies and goal differ from each other.

### **MGT 438 Tourism Management**

Using the concepts, tools and issues of tourism management and creating a new project attracting tourists in Bahrain while depicting its risks and success rate.