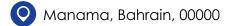
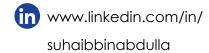
SUHAIB KARUVAKKOTTIL

ACCOUNTANT







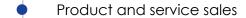


Engaging individual with more than 6 years working as Account Executive for different types of companies. Determined and effective in nurturing client relationships, generating revenue with new accounts and making presentations to prospects.



Skills

Account management





Work History

Account Executive

Finpal Accounting Co WLL, MANAMA, BAHRAIN

Gcc vat and audit

Accountant

Aster Wims, wayanad, kerala

- Applied proper codes to invoices, files and receipts to keep records organized and easily searchable.
- Analyzed account information and reconciled financial discrepancies to maintain records integrity and compliance.
- Completed balance sheet reconciliations and profit and loss statements with high accuracy.
- Prepared monthly closings by creating journal entries and reconciling accounts.
- Compiled general ledger entries on short schedule with 100% accuracy.
- Collected and reported monthly expense variances and explanations.
- Diminished outstanding debts by analyzing accounts for issues.

Audit Assistant

Sashikumar Chartered Accountants, calicut, kerala

- Inspected general ledger for accuracy.
- Performed extensive assessments of accounts, including payables and receivables, equity, debt and revenue to verify accuracy in financial reports.

2019-11 - Current

2018-06 - 2020-07

2015-02 - 2018-02

- Executed litigation support by examining canceled checks, expense accounts, invoices and bank records.
- Followed up on reviews to assess and report on completion or progress of corrective actions.
- Assessed financial statements and records.
- Performed auditing work in accordance with GAAS (Generally Accepted Auditing Standards) to meet rigorous standards.
- Prepared working papers, reports and supporting documentation for audit findings.
- Completed audit papers by thoroughly documenting audit tests and findings.



Education

2012-04 - 2014-01

Bachelor of Commerce: Co-operation

Calicut University - Calicut



Accomplishments

- Supervised team of 20 staff members.
- Holder of bahrain driving license.



Languages



English



Hindi



Certifications

Microsoft Certified Systems Engineer (MCSE)

2020-02

Gmcs of institute of chartered accountants of india



Interests



Reading



Travelling