Ali Albash

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To

TalentPortal
29 July, 2020

Dear Sir/Madam

I am a Bahraini graduate from Ahlia University where I received my BSc.Management Information System degree.
I am working at Gulf Agency Company as Customs clearing clerk to co-ordinate with operations staff for import/export/transit clearance with customs and liaise with other functions to ensure efficient clearance of shipments, thus contributing to the smooth flow of activities to meet overall service delivery levels.

My Accountabilities :-

-Receive documents for customs clearance and expedite in an efficient manner.
-Provide excellent service delivery levels to the end customer.
-Maintain good rapport with various government entities e.g. Customs, BAS, Ministry, etc.
-Liaise with government departments to fulfil special operational requirements and resolve any operational difficulties arising in job execution.
-Coordinate with airport/seaport/causeway customs for refund of deposits/dispute resolution e.g. account reconciliation, minimizing / avoidance of fines, etc.
-Keep abreast of changes in Customs procedure and regulations, circulate to all concerned
-Update and educate various departments on the correct procedures to avoid legal problems/issues
-Liaise/assist Sales and operational departments with Arabic speaking clientele
-Provide additional support to other departments when dealing with Arabic customers
-Collect industry and market information
-Provide support to Management

Highlights of my background include the following:

(Windows Server Administration) : AD Domain and Services, DNS, DHCP, Routing and Switching, WSUS, Group Policy, Remote Access, DFS, FSRM, WDS server, SVN server, Backup and Restore.
Email authentications/Protocols: SPF, DKIM, and DMARC.

Troubleshooting PCs, laptops, tablets, and mobile devices on a day-to-day basis to identify and swiftly resolve software/hardware issues, mitigating downtime. Imaging/configuring, deploying, testing, maintaining, and fully supporting computer workstations and peripherals, laptops, printers, TVs, smartphones. Remote Desktop to connect to external servers, besides having a simple background in Hardware protection, reverse engineering, cybersecurity, penetration testing.

It is worth noting that my Bachelor's Degree is a combination of IT and Business, which allows me to work in a wide range of job experiences, and However the list might be long, it doesn't yet represent my full potential.

I thank you for your consideration towards my application, my resume has been included for your review.

Sincerely,
Ali Albash