

LANGUGES

- English Speaking & Writing
 <u>Excellent</u>
- o Arabic Speaking & Writing <u>Excellent</u>

SOFTWARE SKILLS

- Microsoft office Programs
 Excellent
- Internet

Excellent

Windows

<u>Good</u>

PERSONALITY

- Communicative
- Punctuality
- Creativity
- Organized

SKILLS

- Good communication written & oral skills
- Excellent conceptual & analytical skills
- o Effective interpersonal skills
- o Willingness to learn
- o Thinking skills
- Teamwork skills

HOBBIES

- Football
- o Futsal
- o Tennís
- Gaming

MIRZA A.ELAH SALMAN AL NOAIMI

PERSONAL INFORMATION

- o Nationality | Bahraini
- o Gender | Male
- o Marital status | Single
- o Personal number | 961206420
- o *Date of birth | 19-Dec-1996*
- o *Mobile* | +973 34075892
- E-mail | <u>Miirza_@Outlook.Sa</u>
 | <u>Mirza_Alnoaimi@hotmail.com</u>
- o Address | Dumistan |

Road: 2212 - Box: 1022 - House: 367

o EDUCATION

- 0 09.2014 08.2019
- University of Bahrain, Bahrain
 B.Sc. in Accounting Minor Marketing

GPA | 2.6

- 0 2011-2014
- Sheikh Isa Bin Ali Commercial Secondary Boys School, Isa Town High School Degree

GPA | 87.9

o EXPERIENCE

- 0 2012-2013
- Kuwait Health Hospital
 <u>Reception assistant</u> responsible
 Coordinate files activities Helping patient
- 0 07.2019 09.2019
- Al-Tesahul Contracting Est.
 <u>Accounting Assistant</u> Responsible for marketing the company and social media
- o 2020-now
- Travelex Exchange (Worldwide money)
 <u>Sales Consultant</u> Dealing with customers directly

References are available upon request