Dear Hiring Team,

I am writing this email with reference to the opportunity in Human Resource. I am enclosing my profile for your perusal with a summary of my experience as given below.

A (CIPD) certified HR Professional with 17 years of valuable experience in diversified fields including Oil & Gas, Information Technology, Travel & Logistic industries. Worked as a Senior HR Generalist with Yokogawa Middle East & Africa till May 2020 covering all the functions of HR, with a focus on developing the Talent Management, HRMS system, HR policies, Employee Benefits, Employee Engagement, Employee Relations, Organization Development, Succession Planning, Leadership and Change Management.

My strengths are my hunger/willingness in continuous learning, doing things differently, building relationships, respecting people, taking risks, taking initiatives and my passion towards my work. I am a firm believer of change management, either change or fail is what I believe and follow which separates me from the crowd.

I am very confident & optimistic that my contribution will add value to my profile and to the organization, which I had proved in all my previous assignments. It would be my pleasure to discuss my candidature with you in detail.

Looking forward to hear from you if my profile matches your requirements.

Thanks & Regards
Mohammed Ghousuddin

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