

Dear Sir / Madam,

I would like to take this opportunity as I believe that I have the skills, experience in Audit department with **DELOITTE** more than **05 years** along with affiliation with world class qualifications to perform my professional duties. My exposure to compilation of financial statements and external audit is in "**Bahrain, Dubai, Abu Dhabi**", and "**Pakistan**" for a variety of sectors (please refer to resume for details") makes me an ideal candidate to perform the prescribed responsibility with due professional care.

Further to this, I have grown in a very challenging professional atmosphere where accomplishments of results with identified targets and deadlines with clear communications with all hierarchical levels is a prerequisite to achieve desired goals along with development of client relationship continuously. My diversified and in- depth professional work experience at Deloitte has provided me the opportunity of being involved in various audit and assurance engagements of a variety of large and medium-sized financial & commercial entities.

This exposure to a wide spectrum of both clients and services has provided me with an insider view of the accounting and internal control systems, key business processes, risk management procedures, corporate governance and regulatory framework of an assortment of business organizations. Equally important, it has enriched me professionally and equipped me with the traits needed to deal with a variety of situations in an innovative, effective and efficient manner. I have developed good analytical, problem-solving, leadership and project management skills through the job learning and rigorous involvement in the jobs assigned to me during my stay with the firm.

I believe in team work to achieve the objectives of the engagements along with providing solutions to the address the issues in work environment with "Can do" attitude. Having strength of paying attention to detail also makes me an ideal candidate for this opportunity.

I also have more than **01 year** of experience at position of "**Senior Accountant**" in a company which has broadened my in-depth knowledge, skills & expertise. This experience has provided me opportunity to learn and add up value to my skills by dealing different accounting matters in the business matters. I believe this type of value- addition will help me in acquiring more opportunities for progressing and developing my professional career along with serving my employers in a more professional diligence.

I also remained involved in different training of junior staff (on job/off job) which also strengthens my profile for this post to remain conscious of continuous professional development of staff under my supervision.

Above all, my passion is to develop my career in "Practice" and my commitment to create difference through my dedicated contribution towards the progress of my employer and to satisfy my motivational aspects through continuous progression in my career ladder are envisaged in planning of my professional career.

I will be willing to undergo any training to boost up my skills for the achievement of envisaged vision and objectives and to remain adherent to working methodology of organization.

Best Regards,



Muhammad Mohsin (ACCA),(ICAEW Finalist)



PROFILE

Young motivated finance professional with more than 5 years of experience in Financial Reporting, Auditing and Taxation. Having strong analytical skills and expertise in financial reporting, control evaluation, External Audit, tax litigation proceedings, Variance Analysis and budgeting

PROFESSIONAL AND ACADEMIC QUALIFICATION

2018-20	ICAEW Finalist (Institute of Chartered Accountant of England And Wales)
2014-16	ACCA Member (Association of Chartered Certified Accountant)
2013-14	Intermediate (Equivalent to A-Levels)
2012-13	Advance Diploma in Accounting and Business (UK)
2010-11	Certified Accountant Technician (CAT UK)
2008-09	Matriculation (Equivalent to O-Levels)

Nationality: Pakistani
Current Address: Tubli, Kingdom of Bahrain
Mobile No: +973 38813356
Email: r.mohsinafzal@gmail.com
DOB: 21 Aug 1995

EXPERIENCE SUMMARY

Deloitte Yusuf Adil	Audit Associate (June 2014 to Dec 2015)
Deloitte Yusuf Adil	Audit Senior (Jan 2016 to Oct 2018)
Deloitte Middle East (Secondment)	Experienced Associate (Feb 2018 to April 2018)
Leo Executive Jets W.L.L	Senior Accountant (May 2019 to Continue)

ROLES AND RESPONSIBILITIES

Working with **LEO EXECUTIVE JETS W.L.L Bahrain** as a **Senior Accountant** my responsibilities and key activities undertaken were as follows:

- Verify, allocate, post and reconcile accounts payable and receivable
- Produce error-free accounting reports and present their results
- Audit financial transactions and documents
- Analyze financial information and summarize financial status
- Spot errors and suggest ways to improve efficiency and spending
- Review and recommend modifications to accounting systems and procedures
- Manage accounting assistants and bookkeepers
- Participate in financial standards setting and in forecast process
- Provide input into department's goal setting process
- Prepare financial statements and produce budget according to schedule
- Assist with tax audits and tax returns
- Direct internal and external audits to ensure compliance
- Plan, assign and review staff's work

CORE COMPETENCIES:

- ✓ Knowledge and application of IFRSs and ISAs.
- ✓ Knowledge and application of Bahrain Laws.
- ✓ Risk identification and management.
- ✓ Internal controls analysis and recommendations.
- ✓ Filing of tax returns
- ✓ Legal proceedings in tax related matters
- ✓ Budgeting, forecasting and variance analysis.
- ✓ Preparation of financial statements.

- Support month-end and year-end close process
- Develop and document business processes and accounting policies to maintain and strengthen internal controls
- Ensure compliance with IFRS principles, liaise with financial manager to improve financial procedure

Working with **Deloitte** my responsibilities and key activities undertaken were as follows:

- Planned and executed audits and special assignments including financial statements in accordance with IFRS, IASs, ISAs, Deloitte Global Audit Methodology and statutory requirements.
- Conduct verification of different head of accounts.
- Planning coordination and conduct seminars before stock take and audit to staff.
- Responsible for the review of work performed by the field staff.
- Responsible for planning the audit engagement, performing the engagement in accordance with the international standards on auditing and finalization of audit engagements
- Conducted detailed testing of financial controls and providing recommendations to management for weaknesses identified.
- Suggested improvements in budgeting process by analyzing and interpreting management estimations and providing recommendations for improvement.
- Contribute ideas/opinions to the audit teams
- Develop and maintain productive working relationships with audit clients
- Direct field work, inform engagement leaders of audit engagement status and manage staff performance
- Complete audit procedures and documentation for higher risk areas
- Assessed financial status by comparing and analyzing actual results with plans and forecasts and prior year financial results to identify areas requiring improvement.
- Identified key risk areas within the client's organization and make suggestions to assist client in managing these risks.
- Ensured effective and efficient conduct of assignment in line with agreed budget and time frame.
- Drafted documents for Manager and Partner review highlighting key issues and potential solutions against key issues identified.
- Dealt with the sales tax refund litigation cases which were selected in the sales tax audit by the tax authorities and appeared against Commissioner Inland Revenue along with Manager and Partner to represent the client.
- Ensuring that financial statements prepared by the clients are in accordance with the international financial reporting standards (IFRS) and all applicable local laws and regulations.

MAJOR CLIENT PORTFOLIO:

DELOITTE MIDDLE EAST and PAKISTAN

- ✓ Allawasaya Textile and Finishing Mills Ltd
- ✓ Technical Educational Vocational Training Authority (TEVTA) Government of Punjab.(Twice)
- ✓ Maqbool Textile Mills Ltd (Twice)
- ✓ Roomi Enterprises (pvt) Ltd (Twice)
- ✓ Masood fabrics Ltd
- ✓ Punjab Rural Support Programme (Third Party Valuation) PRSP
- ✓ NRSP Microfinance Bank
- ✓ Ahmad Fine Textile Mills Ltd
- ✓ Unilever Pakistan (special Assignment)
- ✓ Sanofi Aventis Ltd Pakistan (Internal Audit Assignment)
- ✓ Multan Electric Power Company (MEPCO)
- ✓ Fazal Rehman fabrics Ltd
- ✓ Sunrays Textile Mills Ltd
- ✓ Awaz Foundation (NGO) Annual Audit 2017
- ✓ Zones Corporation Abu Dhabi (Annual Audit)
- ✓ Three sixty Communities Management LLC Dubai
- ✓ Tafawuq facilities Management LLC
- ✓ Private Department of H.E Sheikh Faisal Bin Sultan Al Qassimi (Compilation Assignment)
- ✓ Tristar Transport and Contracting LLC
- ✓ Lulu Hyper Market (Madina zayid)

COMPUTER PROFICIENCY

- Knowledge of Accounting software's like tally, fame and quick book
- Engagement Management System (EMS) Deloitte
- Audit system2.0 (AS2) Deloitte
- Strong grip on MS Excel
- Audit tools, Deloitte Analytic tools, MS Office suite.

INTERESTS

Reading articles, socializing with different type of people, organizing, and participating in charity events

REFERENCES

Available on request

Training Courses:

- Deloitte confidential & insider Training E-Learning Course
- Audit Approach based on Deloitte audit methodology and its requirement to seniors.
- Attended Webinars on IFRSs provided by ACCA
- Engagement Management System (EMS) training (Deloitte)
- Successfully managed/participated in quality control review (QCR) from ICAP and Inter office review