



## ASHWIN THOMAS VARUGHESE

Al Salmaniya, Flat no:21, bldg 606, Road 1121, block 311,  
Kingdom of Bahrain  
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### PERSONAL PROFILE

Date of Birth : 10\01\1997

Marital Status : Single

Nationality : Indian

Known Languages : English, Malayalam, Tamil, Hindi

### CAREER OBJECTIVE

To acquire experience in different fields and to be assigned a challenging role that helps in utilization of my Potential and Provides me the opportunity to apply my skills to the mutual benefit of the organization and self.

### EXPERIENCE

Alan Technology L.L.C  
Accounts assistant  
Jan 2019 - Jan 2020  
Mainly handled invoices and analyzed confirmed whether the invoice is attached to the appropriate Purchase order.

Prepared and analyzed accounting statements in MS Office.

Reconciling the Processed work by verifying entries and comparing system reports to balances.

Assisting to maintain accurate Personnel files and leave forms.

### INTERNSHIP

YUSUF BIN AHMED KANOO W.L.L 1 month (Apr 2017 - May 2017)  
Analyzed and examined account records, and reconciled reports and financial data.

Received training from Payable, receivable and banking team.

Prepared trading account, P&I account, cash statement and bank reconciliation statement.

### EDUCATION

Amity University, India  
MBA - Finance

Till Date

Institute of computer accounts, Kochi, India  
Certified Industrial accountant with SAP  
Grade :A

	2020 Saint Gits College of APPLIED Science, Kottayam, India B.Com - comPUter aPPlication
	2018 The Indian School, Kingdom of Bahrain 12th commerce
	2015
SKILLS	MS Office Tally ERP9 SAP VAT Quickbook
HOBBIES	Football Gaming Movies
PERSONAL STRENGTHS	Optimism, Problem solving, Creativity
DECLARATION	I do here by confirm that the information given in this form is true to best of my knowledge and belief.

ASHWIN THOMAS VARUGHESE