

# **CURRICULAM VITAE**



**MAHESH MANOHAR**

BAHRAIN

Tel :- +97366990661

[mahimnhr@gmail.com](mailto:mahimnhr@gmail.com)

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- Technical understanding of principles needed for timely applications.
  - Good communication skills, able to manage and motivate teams.
  - Collaborative and energetic, proactive, decisive, hardworking attitude.
  - Having Professional Computer Skills.
  - Having a valid Bahrain Driving License.
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## ***PROFESSIONAL QUALIFICATION***

- **AME** :  
2007-2010 Aircraft Maintenance Engineering  
Institute of Aircraft Maintenance Engineering, Hyderabad, India.
- **Bsc Aircraft Maintenance Engineering** :  
2013 Singhanian University, Rajasthan, India.
- **MBA** :  
2013-2015 MBA in Finance from Madurai Kamaraj University.

## ***EDUCATIONAL QUALIFICATION***

- **PLUS – TWO** :  
2005 – 2007 GOVT Rajas Higher Secondary School, Kottakkal, Malappuram, Kerala.
- **SSLC** :  
2004-2005 NSS Karayogam Higher Secondary School Kottakkal, Malappuram, Kerala.

## ***TRAINING & QUALIFICATION***

- **Cleared DGCA Paper 1**
- **DECCAN CHARTERS [Line Maintenance and Major Maintenance]** :
  - Six Months on Job Training in Deccan Charters from 04-01-2010 to 09-06-2010 on the below mentioned aircrafts and engines:
    - ❖ Super King Air B200 aircraft fitted with P&W PT6A-42 Engines.
    - ❖ King Air C90A aircraft fitted with P&W PT6A-21 Engine.
    - ❖ Cessna Caravan 208B aircraft fitted with P&W PT6A-114A Engine.
    - ❖ P568C aircraft fitted with Lyco-IO-360-A1B6 Engine.

❖ Pilatus PC-12/45 aircraft fitted with P&W PT-6A-67B Engine.

• **HINDUSTAN AERONAUTICS LIMITED** :

- Six months On Job Training from 04-08-2010 to 03-02-2011.
- Major Maintenance Checks on following aircrafts:
  - ❖ Boeing 737-700, Boeing 737-800, ATR 72-500

• **MANILA AVIATION AIRCRAFT MAINTENANCE CENTER** :

- Had undergone Training on Aircraft Structural Repair from 26-09-2011 to 26-01-2012.
- Had Undergone Training on Aircraft Digital Fundamentals from 03-01-2012 to 06-01-2012.
- Had Undergone Training on Human Factors & Error Management on 30-11-2011.
- Had undergone Training on Aircraft General Familiarization from 26-09-2011 to 21-10-2011.

• **CADD CENTRE** :

- Completed Course on CATIA and AUTOCADD during JULY 2013.

### ***JOB EXPERIENCE***

• **Camp systems** :

- Worked as an Aircraft Market Research Analyst in CAMP SYTEMS from 12-08-2013 to 31-01-2014.
  - ❖ Liaised with IT Dev Team, to analyze business / data requirements, review/produce dashboards, Web Scrapping.
  - ❖ Ensured productivity and quality goals for the analysis and reporting conducted within the Analytics Research Center.
  - ❖ Designed research methodology which comprises of a combination of secondary/web research and primary research to validate data captured from numerous sources or to figure out the information missing after conducting searches.
  - ❖ Created Specs and Defined the Functions of Researcher and Process flow of Information into the External Application (POL - Premier Online).

• **AL khalil Cars** :

- Worked as a Sales Executive in AL Khalil cars from 01-07-2014 to 10-02-2016.
  - ❖ Customer service focus.
  - ❖ Generating Revenue by adding sales.
  - ❖ Target Oriented Marketing.

- **Grace Jet :**

- Worked as a Flight operations coordinator in Grace Jet from 15-02-2016 to 30-11-2018.
  - ❖ Provided all the trip required services for Schedule and Non-Schedule flights.
  - ❖ Processed all landing, over flights & block permits, slots and PPR approvals for VVIP / VIP / Private & Commercial Flights / Cargo / Ambulance / Ferry Flights / UN/ Military Flights in a timely manner through the designated Civil Aviation Authorities or Appointed local handling companies in prescribed countries.
  - ❖ Advised and guided the clients on their flight clearances requirements; Following up on flights movement and keeping the clients updated throughout the journey.
  - ❖ Analyzed and interpreted a variety of weather reports, charts and forecasts, and communicating advisories to Flight Crews as necessary; Setup of Ground Handling (World-Wide) of Passenger flights, Cargo flights, VIP and Private flights, Presidential and Government flights, Ambulance and Military flights.
  - ❖ Coordinated with commercial department to ensure we have the best agents on ground.
  - ❖ Fuel set up in worldwide with different suppliers.
  - ❖ Catering arrangement for the flight and co-ordination ensuring the requested is offered if not then alternates and in the right time.
  - ❖ Ensure the flight documents are delivered to the crew, flight plans, general declaration fuel and other services release.
  - ❖ Coordinating with the dispatcher/supervisor on the day of operation.
  - ❖ Monitoring movement and quality services reports in regard to services delivery.
  - ❖ Preparing report and provide to the management on daily basis.

- **Flexible Flights :**

- Working as a Senior Charter flight operations coordinator in Flex flight International from 01<sup>st</sup> December 2018.
  - ❖ Providing all the trip required services for Non-Scheduled charter flights of our organization.
  - ❖ Assisting charter sales with special queries and requirement.
  - ❖ Assisting sales department by providing costs for trips on hourly basis
  - ❖ Manages all aspects of charter flights from initial sale, scheduling to post-flight, in collaboration with other departments (Accounting, Aircraft Management, Crewing, Maintenance or Handling).
  - ❖ Coordinate with and support crews in the planning of all international flights wherever required.
  - ❖ Crew Briefing, Flight Dispatching from system checking Notams, weather, Airfield condition, fuel availability for any intend flight.
  - ❖ Monitor flight crew, duty and rest time limitation.

- ❖ Familiar with flight planning software such as Universal weather, PPS Flight Planning, ARINC etc.
- ❖ Flight following of all trips in progress to ensure co-ordination ground transportation, notification to client and other pertinent information.
- ❖ Apply and obtain traffic rights through Civil Aviation and Diplomatic channels.
- ❖ Setup of Ground Handling (World-Wide) for all operations of our flights.
- ❖ Knowledge regarding the Best Suppliers ( Ground handling and Fuel suppliers ) around the world
- ❖ Coordinating with commercial department to ensure we have the best agents on ground.
- ❖ Fuel set up in worldwide with different suppliers for the operations of our company's flights.
- ❖ Catering arrangement for the flight and co-ordination ensuring the requested is offered if not then alternates and in the right time.
- ❖ Ensure the flight documents are delivered to the crew, flight plans, general declaration fuel and other services release.
- ❖ Coordinating with the ground supervisor on the day of operation
- ❖ Provides excellent customer service to clients and helps promoting firm's reputation and brand.

#### ***PERSONAL PROFILE***

Name	:	Mahesh Manohar
Father's Name	:	Manoharan Gopalan
Date of Birth	:	11 <sup>th</sup> November 1989
Gender	:	Male
Nationality	:	Indian
Present Address	:	Flat No:11, Building No: 724, Road 6516, Block: 365, Khamis, Kingdom Of Bahrain
Permanent Address	:	Janaki Nivas Kottakkal, Kottappadi Malappuram [Dist] , Kerala India
Languages Known	:	Arabic, English, Spanish, Hindi, Malayalam, Tamil, Telugu

#### ***DECLARATION***

I hereby declare that the above-mentioned particulars are true, complete and correct to the best of my knowledge and belief.

Place: BAHRAIN

Mahesh Manohar