



Mohammed Nasir Awan

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Objective

I am a self-motivated individual with strong creative and development skills. My objective is to work as Network and hardware engineer in a company offering career advancement and growth opportunities with a work environment conducive for exploiting my technical and administrative capabilities. To give my best to the company I work for and to develop my skills on humanistic grounds so as to benefit my self and my company as well.

Career Summary

Over Twenty Three years of experience in Information Technology. Skilled and experienced as network engineer, Hardware Technician and IT Consultant.
Microsoft Certified System Engineer WIN2000
Microsoft Certified System Administrator WIN2000
Microsoft Certified System Administrator Messaging WIN2000
Certified Microsoft Certified Professional in WIN2000.
CISCO Certificate for Interconnecting Cisco Network Device (ICND).
Good communications and problem solving skills with ability to work both independently and in team environment. I am fast learner with desire to constantly increase my knowledge.

Education

1993 – 1996	Bsc. (Maths Statistics Economics) Govt. Post Graduate College. Asghar Mall Rawalpindi, Pakistan
1990 – 1992	H.S.S.C. (Maths Statistics Economics.) Govt. Post Graduate College. Asghar Mall Rawalpindi, Pakistan
1989	S.S.C. (Science) Govt. Denys Higher Secondary School Rawalpindi, Pakistan

Certifications

24 th Apr 2003 – 1 st Oct 2003`	MCSE \ MCSA \ MCSA Messaging \ MCP	Microsoft Certification
29 th Oct-2 nd Nov 2003	Microsoft Windows Server 2003	New Horizon
	Microsoft Small Business Server 2003	New Horizon

26 th Dec.2002 – 8 th Jan,2003	CISCO Certificate for Interconnecting Cisco Network Device (ICND)	COMSATS
29 th June- 1 st July 2008	Technical Report Writing	University of Bahrain
22 nd June- 26 June 2008	Advanced Adobe Photoshop	University of Bahrain
19 th Apr2009 – 23 rd Apr 2009	Advanced Topics in the Linax Operating system	University of Bahrain
8 th Nov 2009 – 12 th Nov 2009	Cisco CCNA Part -1	University of Bahrian
20 th March 2013	IT Boot Camp Workshop	University of Bahrian
15 th Feb 2016	Microsoft Azure Training	Microsoft

Course Attended in MCSE\MCSA

Course No. 2151	Microsoft Windows 2000 Network & Operating System
2152	Supporting Microsoft Windows 2000 Professional & Server.
2153	Supporting Network Infrastructure using Microsoft Windows 2000.
2126	Managing a Microsoft Windows 2000 Network Environment.
2154	Implementing & Administering Microsoft Windows 2000 Directory Services.
1561	Designing a Microsoft windows 2000 Directory Services Infrastructure.
1572	Implementing and Administering Microsoft Exchange 2000.

Experience

1 st Sep 1999 – 30 th June 2020	<p>Senior Computer Lab Technician University OF Bahrain (www.uob.edu.bh)</p> <p>Worked as a Senior Computer Labs In charge with full exposure to the following:</p> <ul style="list-style-type: none"> ▪ Provide maintenance, support & installation for 3 labs consisting of a total of 200 computers. All labs are networked with win 7 & 10 ▪ Provide support and maintenance to all staff members in College of business. ▪ Setup and maintenance of Application Server. ▪ Network Administration and support for users in department. ▪ Maintenance troubleshooting and deployment of various software packages in labs. ▪ Invigilate Exam ▪ Manage Asset ▪ Successfully led training from Win7 to Windows 10.
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- Built and configured customized machines for new hires and replacements for existing users.
- Led local IT team as needed.
- Developed creative solutions & workarounds for complex IT issues to minimize client downtime.
- Provided training to newer IT technicians.
- Repaired and fostered great client relationships.
- Manage security options and software in computers and networks to maintain privacy and protection from attacks
- Perform regular upgrades to ensure systems remain updated
- Troubleshoot system failures or bugs and provide solutions to restore functionality
- Arrange maintenance sessions to discover and mend inefficiencies
- Keep records of repairs and fixes for future reference
- Offer timely technical support and teach users how to utilize computers correctly
- Provide technical assistance and resolution as necessary
- Set up new computer systems and perform routine maintenance
- Ensure that Internet security software is updated and running properly
- Maintain computer equipment and software to ensure secure and efficient operations
- Installation & Configuration of Network Printers.
- Upgrading computer hardware.
- Hardware settings from technical documentation.
- Installation and upgrading of software onto computer systems.
- Manage Active Directory: set up new user accounts and manage credential and provide support
- Record, tract and document help desk request issues, requests and resolution this in a proper manner
- Monitoring and maintaining computer systems and networks
- Act as a computer liaison for the IT operations with external vendors and management
- Manage Antivirus, firewall, and other security applications
- Maintaining inventory of equipment and supplies in order resolve any issues promptly
- On call respondent to incidents
- Served as a technical resource to the company
- Fault finding / Troubleshooting / Printers.
- Installation of all OS
- Experience in dealing with hardware and software aspects of computer systems.
- Set up hardware and install and configure software and drivers
- Maintain and repair technological equipment (e.g. routers) or peripheral devices
- Install well-functioning LAN/WAN and other networks and manage components (servers, IPs etc.)
- Research and Recommend new technologies.

Apr 1998 – Aug 1999 Computer Eng.
 Al Arab Modern Computer. Bahrain

- Troubleshot, repaired software and hardware problems on PCs, laptops, workstations and printers

- Supported IT Projects with end-to-end system solutions
- Consulted individuals and groups on computer equipment needs and recommended upgrade options
- Manage and administered Microsoft server and network infra-structure
- Assembling and disassembling of computer systems
- Computer instructor.
- Configuration and Installation of hardware & software.
- Indoor as well as on-site customer support.
- Installing and trouble shooting Microsoft Network.
- Managing and sales instructor.
- Customer relation.
- Internet consultant.
- Hardware/Software Maintenance.
- Organization Shifts.
- Indoor Sales
- Desktop/Laptop/Printer Support. Coordinating with vendor/service center for any failure/repair issues
- Coordinate with service provider and resolve the internet related issue
- Install and configure device
- Documentation for the change management
- Maintain IT related services records
- Maintain IT assets inventory
- Prepare and disseminate correspondence, memos and forms
- File and update information of customer, suppliers and external partners
- Support and facilitate the completion of reports
- Other duties assigned

Jan 1996 – Feb 1998

Computer Eng.
Friends Computer Pakistan

- Installing and diagnosing all PC Hardware problems.
- Installing and configuring all types of PC Software.
- Troubleshooting of all PC peripherals (printers, scanners, web cams, etc).
- Designing of Different Networks
- Trouble shooting Maintenance of Server, Work Stations and Standalone Computer.
- Network installation /cabling.

Skills

Expert

- Excellent knowledge in the use and troubleshooting of various platforms including Win7, 10 , Windows Server , Windows Workstation

Expert

- Experience in the installation of a wide range of Hardware devices

Expert

- Experience in the complete assembly and installation of PC's

Expert

- Good knowledge of networking concepts such as WIFI Wide area
- Computer Systems Design and Troubleshooting
- Network and Internet Server Design and Management
- Network Topography Design and Management
- Keen in following new technologies and developments and on ways to implement them for the benefit of the organization
- Good knowledge of network protocols and technologies such as TCP/IP
- Excellent interpersonal, communicational and organizational skills.
- Excellent knowledge of various software packages
- Can work efficiently with minimal supervision.
- Limited knowledge of the installation of Oracle Server and Client
- Excellent troubleshooting & problem solving skills.
- 24 years hands on experience with computers

Hobbies/Interests

- Badminton, Cricket Horse riding, Football.
- Meeting people to be able to work in a professional environment and will do all that is possible to change or enhance the further success of the business.

Personal Information

Nationality	Pakistani
Passport No.	BB 1609092
C.P.R. No.	720320135
Religion	Islam
Date of Birth	27 th November, 1972
Place of Birth	Rawalpindi, Pakistan
Marital Status	Married
Languages Known	English, Arabic, Urdu

License

- Valid Bahraini Driving License.

References

Dr. Hatim Masri

Dean College of Business & Administration

University Of Bahrain.

Dr. Minwir Al-Shammari

Former Dean of College of Business & Administration.

University Of Bahrain.

Dr. Ali Al-Khalifa

College of Business Administration

University Of Bahrain.

Prof. Adel Ismail Al-Alawi

College of Business Administration

University Of Bahrain.